

**Historic District Commission  
Town of Effingham, New Hampshire**

**Meeting Minutes  
August 9, 2021**

The meeting was called to order at 7:05 PM.

**Members Present:** Susan Slack (Chair), Sandy Finn (Secretary), Lenny Espie (incoming Selectmen's representative), Erik Jones.

**Members Absent:** Grace Fuller

**Review of Minutes:** The minutes of the July 12, 2021 meeting were reviewed. It was moved by Mr. Jones to accept the minutes as written. Seconded by Mr. Espie. Motion passed and carried.

**Correspondence:** None.

**Old Business:** Mr. Jones will make draft changes to HDC documents (Rules of Procedure and Application for Certificate of Approval, including Applicant and HDC Checklists) in Word as discussed at the July meeting. These draft documents will be emailed to members and reviewed at the September meeting for approval.

**New Business:**

**Annual Budget – HDC Budget for 2022 is due to Audrey Fraizer by 10/1/2021.** The Commission reviewed the 2019 and 2021 expenses and discussed expenses for the next year. The preliminary thoughts on HDC budget items are as follows:

- Books and Publications - \$60.00
- Association Dues - \$50.00
- Postage - \$25.00
- Printing/Office supplies - \$1.00
- Public Hearings - \$150.00
- Travel - \$150.00
- Workshops and Seminars -

**Next Meeting:** Monday, September 13, 2021 at 7:00 PM.

There being no further business to come before the Commission, a motion to adjourn was made by Mr. Espie. Seconded by Mr. Jones. All in favor.

Meeting adjourned at 7:35 PM.

Respectfully submitted,

Sandy Finn  
Secretary