

Town of Effingham

68 School Street
Effingham, New Hampshire 03882
(603) 539-7770



Board of Selectmen's

MINUTES for
September 21, 2021

PRESENT: Chairman Fuller, Selectman Espie, Town Administrator Fraizer, and several members of the public.

Meeting available to the public via Zoom.

Meeting called to order by Chairman Fuller at 9:00 am followed by the Pledge of Allegiance.

Signature folder:

Chairman Fuller made a motion to approve and sign the Selectmen's minutes of September 15, 2021. The motion was seconded by Selectman Espie and passed (2-0).

Chairman Fuller made a motion to approve and sign the Budget Work session minutes of September 16, 2021. The motion was seconded by Selectman Espie and passed (2-0).

Chairman Fuller made a motion to approve the manifest dated August 26, 2021 in the amount of \$27,051.88. The motion was seconded by Selectman Espie and passed (2-0).

Mail folder:

Notice of cut of Pine River State Forest from NH Forest Management Bureau. The bond associated with the cut has been received.

Notice of public hearings on NH transportation projects.

Abutter Notice for Planning Board Sep 30 2021 application for Meena LLC.

Letter to Effingham Falls Cemetery.

Old Business:

The speed limit issue from the prior week was researched. The Town can reduce the speed limits only if a study is done by a certified person. The discussion will get much bigger because the Town would have to look at multiple roads and prioritize them. The studies are also very expensive. The good news is that the new patrolman will help have cruisers on the road to monitor speed. Selectman Espie recalled that UNH students had done studies previously. Chairman Fuller thought they may have been sourced through Lakes Regional Planning Commission. A few citizens support the need to have something done. People noted they observe speeding between specific hours. Chairman Fuller recommended they notify the police.

The complaint regarding Drake Road has been addressed. The ditches are clean and graded to help mitigate the puddling.

Chairman Fuller described the asbestos removal process at the library. Unfortunately, there was additional asbestos discovered. The work should be completed Wednesday September 29th. During the work a smoke alarm was set off. It was discovered the contact information for the monitoring company was terribly out of date. Chairman Fuller is going to work with the librarian to have it updated.

In the September 15th Board of Selectman's meeting Mr. Cahalane made comments regarding the Zoning Enforcement Officer that should have been done in non-public. Chairman Fuller made a public apologized to Rebecca for his oversight of not stopping the conversation and moving into non-public.

The Board of Selectmen will attend the meeting of the area Ambulance contract holders on September 27th. Chairman Fuller asked Selectman Espie if he minded if Mr. Cahalane sits in the audience as he knows the history of the meeting.

Chairman Fuller asked Town Administrator Fraizer if all of the paperwork has been submitted for the State Grant. The grant had 1% interest payment associated with it. Mr. Cahalane advised that Kathleen Bourret at NH DES is the person to work with to close the grant.

Chairman Fuller asked that the Town Moderator and the Ossipee Recreation be paid.

The Province Lake Association notified Chairman Fuller that the Effingham Conservation Commission will not carry the fee associated with monitoring boats going into Provide Lake. The cost will be approximately \$3,000 in 2022. The lake monitoring is important because if the lake gets milfoil contaminate the lake the property value and thereby property taxes will be negatively impacted. It will be included elsewhere in the Town's budget. Mr. Cahalane has reached out and talked to the ECC chair and Lori Dunn of Province Lake Association, recommended putting in line item as a separate line item like the Ossipee Recreation.

New Business:

Chairman Fuller presented a change order from Jim's On Call Painting in the amount of \$4,500 for the cupula. Chairman Fuller made a motion to sign the change order. The motion was seconded by Selectman Espie and passed (2-0).

Administrator and Selectmen Comments:

Town Administrator Fraizer

- Town Administrator Fraizer started providing a weekly report to the Board of Selectmen.
- Administrator Fraizer said her priorities are the no-thru trucking letters to loggers and the offer letter to Patrolman Eldridge.
- Administrator Fraizer scheduled the Trustees to meet on October 5th in the back conference room, this is in agreement with the Town Clerk. It is preferable that the Trustees do not use personnel offices for their meetings.
- Selectman Fuller asked that Darlene format the Historic Town Hall budget to actual. The \$82,500 grant is not showing up in the budget to actual. The Effingham Preservation Society fund (approximately \$17K) is not showing up in the budget.
- Chairman Fuller asked Town Administrator Fraizer to reach out to the auditors for at least a draft of the report.
- In an upcoming workshop from NHMA on roads Town Administrator Fraizer is going to pose a question about the properties that are asking for the town to replace boundary stones that were removed. Chairman Fuller requested her to send the lot numbers to the BoS.

Selectman Espie:

- Selectman Espie spoke with Kevin Cote regarding the oil containment shed at the Transfer Station. The door should be here and installed within two weeks. Mr. Cote will use the siding from the fire department. Town Administrator Fraizer will follow-up on the oil container delivery date.
- The old oil container is located in the back of the transfer station needs to be cleaned up.

- Selectman Espie asked if the salt in the transfer station be used? Chairman Fuller requested Mr. Cahalane to check with Evans regarding moving the salt from the Transfer Station. Mr. Cahalane agreed and recommend using the building for the culvert storage.
- Selectman Espie resolved the Sawzall issue at the Transfer Station, they had one and it needed batteries.
- Selectman Espie also recommended the Board finalize the Transfer Station ordinance. Oil price needs to be added to price list, tentatively \$2.00 per gallon. Town Administration will prepare it for a work session next week.

Chairman Fuller:

Chairman Fuller presented a quote from the Town engineering company, HEB for Province Lake Drainage in the amount of \$51K. Phase I for Preliminary Design and Permitting is \$32,700 and will be billable by the hour. Mr. Cahalane explained the grant for \$150,000 was applied for and the timing is sensitive. Funding would be the grant \$150K, ARPA \$150K, permitting takes quite some time and the process has to start soon to keep the timeline. Mr. Cahalane recommended the Town proceed if not the failure of the road would be significantly more expensive. The Town should know if the grant is awarded in late October 2021. Chairman Fuller clarified this work will allow the BoS to bring the total cost to the 2022 Town Meeting. Chairman Fuller made a motion to approve the HEB contract, time and materials for \$51K, Phase One for \$32.7K will be paid this year from existing funds with the balance being paid next year. The motion was seconded by Selectman Espie and passed (2-0).

Department Reviews:

Chief Burbank reported the daytime coverage is going well. In response to an inquiry from Chairman Fuller, 244 Highwatch (a.k.a. Green Mountain Treatment Center (GMTC)) responses are remaining stable. There were 54 calls through September 2020 and 54 visits to date this year. Chairman Fuller explained the contract with GMTC for public knowledge.

The staff is working on fire handbook which includes applications, rules and regulations. They are changing the application of installation remove natural gas to read other.

The email for the department is now fire@effinghamnh.net.

Selectman Espie asked if the “no thru trucks” was applicable to emergency fire truck.

Public Comment:

Nicholas Plourde, abutter to lot 404-46, wants to understand land use and how land is categorized. The property is being used to store boats and is going to have a building. There is only a permit for timber harvest. He asked about the process. Chairman Fuller explained the Zoning Enforcement Officer has notified the owner and told him he needs to file for a variance. Abutters will be notified of all zoning and planning meetings.

Mr. Cahalane mentioned the same owner’s site at Green Mountain Road violating the set back ordinance. Chairman Fuller explained the owner is in high gear to follow the process.

Vicki Garceau asked if the same landowner can store boats on his personal property.

Diane J noted her observation regarding the rolling of roads. Earlier in the year she had recommended the Town look at that process. After observation she is not recommending the process for Effingham. There was discussion about various materials, moisture level, and methods.

Steve Regal asked about the stop sign at the end of Wilkinson Swamp Road at Jones Road being missing. Chairman Fuller said additional signage has been put up and this is on the list.

Mike Cahalane requested a Board of Health meeting. Thursday October 14th at 11:00. Need discussion on process and there is a need for a non-public. Include a list of RV's and trailers in Town and if they are meeting time limits. Mr. Cahalane will send research documents to Town Administrator. Chairman Fuller recommended a Health Officer checklist when going on properties.

Town Administrator asked about Town documents from CMA. Mr. Cahalane said he would return the copy he has to the Town Administrator. She also requested a copy of the grant application for the records. Chairman Fuller said he would provide a copy.

Non-public if needed per RSA 91-A:3, II (a):

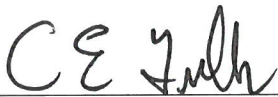
Chairman Fuller made a motion at 10:04 to go into non-public. The motion was seconded by Selectman Espie, motion passed (2-0)

Chairman Fuller made a motion at 10:45 to go into non-public. The motion was seconded by Selectman Espie, motion passed (2-0)

Selectman Espie made a motion to seal the minutes for twelve months. The motion was seconded by Chairman Fuller, motion passed (2-0)

Adjournment: At 10:47 am, Chairman Fuller made a motion to adjourn the meeting. The motion was seconded by Selectman Espie and passed (2-0).

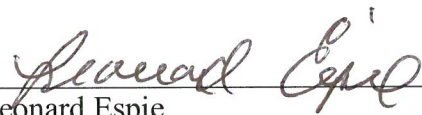
Respectfully Submitted,
Audrey Fraizer



Charles Fuller

Dated: September 28, 2021

Thomas Hart



Leonard Espie