



Town of Effingham
Selectmen's Office
68 School Street
Effingham, New Hampshire 03882

Board of Selectmen's Meeting
November 9, 2021

Present: Chairman Fuller, Selectmen Hart & Espie, Fire Chief Burbank, Zoning Officer Boyden, Police Chief Duchesne, Budget Committee Chairman Strauss, Town Administrator Fraizer, Administrative Assistant McWhirter and several members of the public.

Meeting available to the public via Zoom.

Meeting called to order by Chairman Fuller at 9:02am followed by the Pledge of Allegiance.

Signature folder:

Chairman Fuller made a motion to approve and sign the Selectmen's Minutes dated November 2, 2021. The motion was seconded by Selectman Espie and passed (3-0).

Chairman Fuller made a motion to approve and sign the Selectmen's Minutes dated November 3, 2021. The motion was seconded by Selectman Hart and passed (3-0).

Chairman Fuller made a motion to approve and sign the manifest dated November 10, 2021, for \$100,382.57. The motion was seconded by Selectman Espie and passed (2-0).

Mail Folder:

- Action Ambulance Report period ending October 2021
- Old Pound Road Conditions – Evans Brothers has begun grading the roads.

Announcements:

- Town Offices closed November 11, 2021, observance of Veteran's Day
- Selectman's Office closed Tuesday November 16, 2021

Administrator and Selectmen Comments:

Town Administrator:

Town Administrator Fraizer spend several hours replying to Right to Know requests from Mr. Edwards and Mr. Cahalane.

A & B Lock completed the wiring in the Police Department and fixed the alarm at the Town Office. The lock on the front door was repaired.

Town Administrator Fraizer posted the Land Use Board minute taker position and completed the 2022 proposed Executive Budget.

Selectman Espie:

Selectman Espie reported on the condition of several roads. School Street had a tree down and there are beavers in the brook. The beaver deceiver is working well on Clough Road. Wilkinson

Swamp Road's culverts are running. The beaver was removed on Snow Road and the dam was destroyed. Champion Hill Road work is complete.
Selectman Espie is acquiring prices to have cement pads poured at the Transfer Station.
Selectman Espie asked if the town should consider maintaining Effingham Poor Cemetery. This will be discussed later.

Selectman Hart:

Selectman Hart will meet with Hanson Bridge regarding culvert work on Bailey Road.

Chairman Fuller:

Chairman Fuller stated the USDA grant closeout paperwork is complete.
HEB Engineering will begin the engineering bid for work on Bailey Road.
The board agreed to pay holiday pay to part time employees if the holiday falls on a scheduled workday.

New Business:

Chairman Fuller opened the only sealed bid for the Road Maintenance contract for January 1, 2022 to December 31, 2023 from Evan's Brothers. The pricing is quite similar to the current contract pricing. Town Administrator Fraizer will contact Evans Brothers.

Chairman Fuller made a motion to accept the Road Maintenance bid from Evan's Brother for the January 1, 2022 to December 31, 2023 period. The motion was seconded by Selectman Hart and passed (3-0).

The board reviewed the December 31, 2020 draft audit with the Budget Chairman Strauss. They reviewed the unassigned fund balance for the town and how it is calculated.

Review of 2022 proposed budgets:

4215 – EMS (\$89,000)

Chairman Fuller made a motion to approve and sign 4215 for \$89,000. The motion was seconded by Selectman Hart and passed (3-0).

4130 – Executive (\$159,328)

Town Administrator Fraizer presented the executive budget. She stated that an RFP will be issued for computer services for next year. The contracted services line has been reduced. The stipends for the moderator, selectmen and trustees of the trust funds will remain flat. Salaries for the overall office staff has decreased. The budget has an overall 2% decrease.

Chairman Fuller made a motion to approve and sign 4130 Executive for \$159,328. The motion was seconded by Selectman Espie and passed (3-0).

Old Business:

Town Administrator Fraizer worked with NH DRA to reduce estimated revenues and recalculate the 2021 Tax Rate. The tax rate will be \$22.49 per thousand. Chairman Fuller explained the town portion of the tax rate decreased \$.28, the county decreased \$.04, and state education increased \$.04. The local school tax rate increased by \$1.52 per thousand.

Chairman Fuller made a motion to approve the 2021 tax rate of \$22.49 per thousand. The motion was seconded by Selectman Espie and passed (3-0).

Department and Committee Updates:

Fire Department:

Fire Chief Randy Burbank presented October statistics. He stated there are issues with Engine 3, which are being addressed.

Chairman Fuller asked the need for the daytime shift workers to be driving all over town. Chief Burbank stated that they are doing this for road recognition, driver training and pump training.

Police Department:

Police Chief Joseph Duchesne presented October statistics. He stated Patrolman Eldridge is credited for the increase in traffic stops. The K-9 is tracking certified, and he is also ready to be certified for drug tracking. He suggested he should train with the Fire Department on how to keep a scene clean for the dog to do his best tracking.

Public Comment:

Vicki Garceau suggested cleaning the Effingham Poor Cemetery could be done by students for community service.

Diane Jurecki asked about the blind driveway sign on Nutter Road. Selectman Hart will follow up.

Linda Edwards asked why the roadside mowing has not been done. Selectman Hart explained that the company the town hired has had equipment problems. The board will be looking for someone new for next year.

Mike Cahalane stated there is a large pothole at Parsonsfield and Huntress Bridge Road and the one in the Police Department parking lot should be fixed. He suggested Evans Brothers may be interested in the roadside mowing for next year. Selectman Hart will follow up.

Non-public per RSA 91-A:3, II (a):

At 10:12am, Chairman Fuller made a motion to enter non-public session per RSA 91-A:3, II (a). The motion was seconded by Selectman Hart and passed. Roll call Fuller yes, Hart yes and Espie yes.

At 10:28am, Chairman Fuller made a motion to enter public session. The motion was seconded by Selectman Espie and passed (3-0).

Zoning Enforcement Office:

Zoning Officer Rebecca Boyden presented October statistics. Zoning Officer Boyden stated she has been working with Assessing clerk Hynes and Planning Board Chairman Swanick to revise the Recreational Vehicle ordinance and change the form to include health issues. The permit fees

are also being reviewed and will be presented to the board when complete. Town Administrator Fraizer will look into the need for a public hearing.

Non-public per RSA 91-A:3, II (a):

At 10:56am, Chairman Fuller made a motion to enter non-public session #2 per RSA 91-A:3, II (a). The motion was seconded by Selectman Hart and passed. Roll call Fuller yes, Hart yes and Espie yes.

At 11:05am, Chairman Fuller made a motion to exit the non-public session #3 per RSA 91-A:3, (a). The motion was seconded by Selectman Espie and passed (3-0).

At 11:06am, Chairman Fuller made a motion to enter non-public session #3 per RSA 91-A:3, II (a). The motion was seconded by Selectman Hart and passed. Roll call Fuller yes, Hart yes and Espie yes.

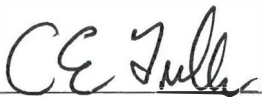
At 11:11am, Chairman Fuller made a motion to enter public session. The motion was seconded by Selectman Espie and passed (3-0).

Chairman Fuller made a motion to seal the non-public minutes for session #3 for 12 months. The motion was seconded by Selectman Hart and passed (3-0).

Adjournment: At 11:15am, Selectman Hart made a motion to adjourn the meeting. The motion was seconded by Selectman Espie and passed (3-0).

Next Meetings: Board of Selectmen Tuesday, November 16, 2021, 9:00 a.m.
 Budget Committee, Tuesday, November 16, 2021, 6:00 p.m.

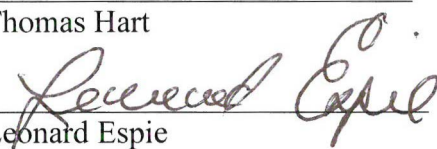
Respectfully Submitted,
Darlene McWhirter



Charles Fuller

Dated: November 16, 2021

Thomas Hart



Leonard Espie



Town of Effingham
EFFINGHAM POLICE DEPARTMENT
68 School Street • Effingham • New Hampshire 03882
Dispatch (603) 539-2284 • Phone (603) 539-5380 • Fax (603) 539-2120

Monthly Statistics
October, 2021

Effingham Police Dept. assisted by CCSO

*****2020*****

Calls for service	279	178
Arrests	8	1
Motor Vehicle Stops	74	7
Motor Vehicle Accidents	4	1

New Hampshire State Police

Calls for Service ***No stats available***

Arrests

Motor Vehicle Stops

Motor Vehicle Accidents

Totals:

Calls for Service	279
Arrests	8
Motor Vehicle Stops	74
Motor Vehicle Accidents	4

Respectfully submitted,

Joseph A. Duchesne
Chief of Police



EFFINGHAM FIRE & RESCUE

1102 PROVINCE LAKE ROAD
EFFINGHAM, NH 03882

EMERGENCY 911

NON-EMERGENCY (603) 539-7956

Fire Chief:
Randy Burbank
307-0452

November 1, 2021

TO: Effingham Board of Selectmen

Dear Selectmen,

The Effingham Fire and Rescue Department received 37 calls for the Month of September 2021, with 17 during daytime coverage, which Amounts to 46% of the calls. Below is a breakdown of the calls.

Medical Aid (18)
Service Calls (8)
Unintentional false (3)
Hazardous Condition (1)
Good Intent (1)
Mutual Aid (2)
Motor Vehicle Accident (1)
System Malfunction (3)

We had four trainings
One on familiarization of the Ryefield Apartments
Two on Dry Hydrants
One on Vehicle Familiarization

We performed a Fire and Life Safety inspection as well has observed a fire drill at Effingham Elementary School. We also had our Fire Engine pumps

tested and two of the three passed.

9 of the medical aid calls were at 244 Highwatch Road, 8 were related to detox.

Action Ambulance responded to 28 calls.

A handwritten signature in black ink that reads "Randy Burbank". The signature is written in a cursive style.

Randy Burbank
Chief



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1102 PROVINCE LAKE ROAD
EFFINGHAM, NH 03882

EMERGENCY 911

NON-EMERGENCY (603) 539-7956

Fire Chief:
Randy Burbank
307-0452

November 1, 2021

TO: Effingham Board of Selectmen

Dear Selectmen,

Below is a monthly list of the number of calls the Effingham Fire & Rescue responded to with the percentage that were during daytime coverage.

June there were 38 calls with 20 during the day for 53%

July there were 31 calls with 20 during the day for 65%

August there were 38 calls with 15 during the day for 40%

September there were 48 calls with 25 during the day for 53%

October there were 37 calls with 17 during the day for 46%

From June 1, 2021 through October 31, 2021 51.7% of the calls have been During the daytime coverage.

Randy Burbank
Chief

CSH



Town of Effingham
 68 School Street
 Effingham, New Hampshire 03882

Rebecca Boydén, Zoning Enforcement Officer
 Tel. 603.539.7147 Fax. 603.539.7799
 e-mail zoningofficer@effinghamnh.net

Date: **November 2, 2021** Monthly Report for: **October 2021**

Permits Approved

1 Dwelling ___ ADU 1 12 month Extension
 ___ Addition: ___ Living space (ADU) ___ Porch or Deck ___ Barn/Garage
2 Accessory Structure: ___ Garage ___ Barn
 2 Shed ___ Other:
 ___ Mobile Home
 ___ Renovation: ___ Living space ___ Other
2 Camper/RV: ___ 150 day 1 1 Year Housing
2 Campground structure: 1 Canopy 1 Deck ___ Other
 ___ Solar Array ___ Ground based ___ Roof mount
 ___ Demolition: ___ Living space ___ Accessory Structure
1 Driveway
 ___ Pool
 ___ _____

Other Property Activity: Denials, Violations. Warnings etc.

___ For details, please refer to the Zoning Enforcement Monthly Property Activity Log

Number of office days worked: 7 Number of meetings/hearings: 6
 Number of office hours: 30.5 Number of meeting hours: 7.5
 Number of road hours: 2.5 Number of court hours: 1
 Number of flex hours: 9.5 Number of hours in training: ___

Additional information: I did thirteen site visits and issued 8 Building Permits and 1 Denial. I sent out 3 "What's Up" and follow up letters. I have been busy with budget preparations and meetings. I attended Planning Board on 10/7 and 10/21, and ZBA on 10/14. I attended a court hearing for a junkyard property on 10/6 via Webex. Calls and emails from buyers and realtors continue, as well as answering questions from property owners about zoning requirements, construction standards and needs for inspection.

CEY

