



Town of Effingham
Selectmen's Office
68 School Street
Effingham, New Hampshire 03882

Board of Selectmen's Meeting
December 7, 2021

PRESENT: Chairman Fuller, Selectmen Hart & Espie, ZEO Boyden, Town Administrator Fraizer, Administrative Assistant McWhirter and several members of the public.

Meeting available to the public via Zoom.

Meeting called to order by Chairman Fuller at 9:01am followed by the Pledge of Allegiance.

Signature folder:

Chairman Fuller made a motion to approve and sign the Selectmen's Minutes dated November 30, 2021. The motion was seconded by Selectman Hart and passed (3-0).

Chairmen Fuller made a motion to approve and sign the manifest dated December 9, 2021, in the amount of \$307,601.01. The motion was seconded by Selectman Hart and passed (3-0).

The Board approved and signed the following items:

- Letter to Tamworth Board of Selectmen
- A supplemental Intent to Cut
- Forest Fire Warden appointment

Mail folder: Tax increase complaint

Administrator and Selectmen's Comments:

Town Administrator Fraizer:

- A & B Lock will be in Thursday, December 9th to complete camera set up in the Police Department.
- Kevin Cote said the door for the oil containment building will be installed on December 22nd.
- Clean Harbors took a sample of the oil to test and provide a quote.
- The board will meet on December 8, 2021 at 11:00am to discuss encumbrances and disbursements from the Trustees.
- Town Administrator Fraizer presented a spreadsheet of bank balances ending November 30, 2021.

Selectman Espie:

- Selectman Espie spoke with Ron Evans of Evans Brothers regarding the shoulder work on Town House Road. With the snow and cold weather, it is possible the shoulder work will not get done this year.
- The oil tank should be shipped next week.

Chairman Fuller:

- Chairman Fuller presented the Green Mountain Road RFP for paving. Town Administrator Fraizer will get this posted. The proposal deadline will be February 1, 2022,
- After some discussion the Board will ask the budget committee to include \$10,000 in the operating budget for 4520 - Parks and Recreation next year. The Board of Selectmen will include a warrant article for an additional \$20,000 for the 2022 budget. The total request from the Town of Ossipee is \$30,000 for Effingham to participate in the Ossipee recreation program.
- At another meeting the board will review of the job description for the maintenance services at the town office.
- Chairman Fuller discussed the need to include the daytime fire coverage in the NH Retirement System. The way the warrant article was written in 2021, the fire department would not qualify. The board agreed to include a warrant article on the 2022 warrant to include the Town Administrator in the NH Retirement System in the Group 1 pool.
- Chairman Fuller addressed Mr. Edwards concerns from last week's meeting. Regarding the retaining wall at Snow Road Bridge, the original bid specs for the bridge were conceptual. When contractors were notified, they met at the bridge and the firms prepared their own design. The winning contractor's design was used for the project after the engineers and state approved it. Chairman Fuller will continue reviewing the plans for Snow Road Bridge and answer any further questions at the next meeting. Chairman Fuller stated that the Baily Road culverts are 24in upside and 42ins on the down side. That is what would fit.
- As stated, the signed HEB agreement was provided to Mr. Edwards for his review.

Public Comment:

- Mr. Edwards shared the same concerns as in the past regarding Snow Road Bridge design and construction. Chairman Fuller stated that professional engineers worked with the builder, USDA and State of NH DES and DOT throughout the project. The NH DOT and USDA reviewed and approved all aspects of the design. He also stated that the cost of the bridge came in under budget.
- Mr. Edwards is still questioning the process of using HEB Engineering for the Bailey Road project and having real costs and design for this year's town meeting. Chairman Fuller stated again the HEB is contracted to do the preliminary and engineering work to get a cost and funding for town meeting.
- Mike Cahalane also reviewed the process from beginning to end of the Snow Road Bridge project.

At 9:50am, Chairman Fuller recessed the meeting until 10:05am.

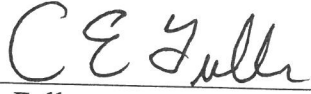
Department and Committee Updates:

- Rebecca Boyden, Zoning Enforcement Officer presented her monthly report for November. The board reviewed and discussed a number of properties with issues and what is being done to resolve them.

Adjournment: At 10:32am, Selectman Hart made a motion to adjourn the meeting. The motion was seconded by Selectman Espie and passed (3-0).

Next Meetings:

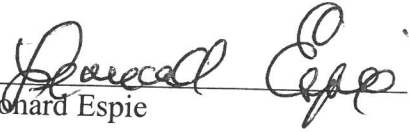
Board of Selectmen Tuesday, December 14th 9:00 a.m.
Budget Committee, Tuesday, December 14th 6:00 p.m.



Charles Fuller

Dated: December 14, 2021

Thomas Hart



Leonard Espie

