

**Historic District Commission
Town of Effingham, New Hampshire**

**Meeting Minutes
December 13, 2021**

Members Present: Susan Slack (Chair), Sandy Finn (Secretary), Lenny Espie, Grace Fuller, Erik Jones

Members Absent: None

Others Present: Mike Conti

The meeting was called to order at 7:05 PM by the Chair.

Note: At this time, the Commission moved to New Business first, in order to accommodate the member of the public in attendance. The minutes of the meeting, however, will be presented in their usual order.

Review of Minutes: The minutes of the November 8, 2021 meeting were reviewed. It was moved by Mr. Jones to accept the minutes as amended. Seconded by Ms. Fuller. Motion passed and carried.

Correspondence: None.

Old Business:

- HDC forms:

Applicant Checklist and Application – There are additional changes to be incorporated. We will review these and vote at the January 11, 2022 meeting.

Rules of Procedure – The Commission discussed up to the “Public Hearings” section. Mr. Jones will document the changes and distribute. We will finish our review of this document at the January meeting and vote in February.

- Outreach Letter:

Discussion on this item is put off until a future meeting.

New Business:

Mr. Mike Conti, who lives in the Center Effingham Historic District, is interested in becoming a member of the Effingham Historic District Commission. Ms. Fuller moved that he be recommended to the Select Board as an alternate member. Mr. Jones seconded. All in favor. Chair will email Audrey Fraizer with our recommendation.

Next Meeting: Monday, January 11, 2022 at 7:00 PM.

There being no further business to come before the Commission, a motion to adjourn was made by Ms. Fuller. Seconded by Mr. Jones. All in favor.

Meeting adjourned at 8:30 PM.

Respectfully submitted,

Sandy Finn
Secretary