



Town of Effingham
Selectmen's Office
68 School Street
Effingham, New Hampshire 03882

Board of Selectmen's Meeting
March 29, 2022

Present: Chairman Espie, Selectmen Kirkwood & Fuller, Fire Chief Harmon, Emelyn Albert Conservation Commission Chairman, Town Administrator Fraizer, Administrative Assistant McWhirter and several members of the public.

Chairman Espie called the meeting to order at 9:00am followed by the Pledge of Allegiance.

Signature Folder:

Chairman Espie made a motion to approve and sign the Selectmen's minutes for March 22, 2022. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Espie made a motion to approve and sign the Selectmen's non-public minutes for March 22, 2022. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Fuller made a motion to approve and sign the Manifest dated March 31, 2022, in the amount of \$10,354.78. The motion was seconded by Selectman Fuller and passed (3-0).

Following items were approved and signed:

- Current Use Assessments
- 2021 Post Closure Inspection Report: Closed Effingham Town Landfill

Mail Folder:

- Letter of Gratitude from Freedom Food Pantry for election and town meeting donations.
- Correction to Charter/Spectrum channel roll-out
- Effingham Planning Board – Lakefront Landing Marina Application Thursday April 7, 2022, at 7:00pm.
- Notice from State – Timber Harvest of Heath Pond Bog Natural Area off Rte. 25

Town Administrator Comments:

- Advertised Public Hearing on April 5th at 8:30am for permit and transfer station fees. The driveway permit fee will remain \$25.00, this fee is written into the ordinance.
- Met with Chairman Espie to review Selectman Fuller's list of work items and ideas. Made notation to list and distributed to the BoS. Met with Selectman Kirkwood to review the list.
- Set up meeting with Attorney Serge for April 21st at 10:00am and corresponded with Attorney Serge on Bailey Road easements.
- The pellet hopper should be removed within 2 to 3 weeks.

- The NHMA workshop is set up for Tuesday, April 5th at 9:00am.

Selectmen Kirkwood:

- Selectman Kirkwood spent time at the transfer station on Saturday to learn about the operation. She stated that the snowblowers need to be repaired.
- Kevin Cote will work to complete the siding and patch holes in the oil containment shed.

Selectman Fuller:

- Selectman Fuller asked for a Budget vs Actual report bi-weekly.
- He stated there are about four items on the 2021 Post Closure report that need follow-up.
- Selectman Fuller stated there are cabins in the woods behind the Green Mountain Treatment Center. He asked that the zoning officer and assessing technician go and look at the properties.

Chairman Espie:

- Chairman Espie stated that R & D are looking at an August period to pave Green Mountain Road.
- Graders have been out working. They have graded Huntress Bridge Road, Snow Road, Plantation and Nutter Road, Clough and Granite Road.
- 6th Grade graduation is June 20th.

Announcements:

- Conservation Commission Chairman Emelyn Albert shared that the Effingham Conservation Commission Roadside Trash cleanup is being held on April 30 with a BBQ to follow. Steve Regal stated during coffee hour at the library the Police Department gave a presentation about drug paraphernalia that is found on the side of the road should be left there and the police should be notified. Selectman Fuller thought the department could prepare a 1-page handout on the subject. Mr. Regal also mentioned the success of collecting aluminum cans. He will be at the transfer station during the roadside clean-up, and he will go through all the bags and remove any aluminum.

Departments and Committee:

Fire Chief Harmon:

- Fire Chief Harmon reviewed the salary line and day-time coverage lines in the budget. Chief Harmon explained that wages per firefighter were calculated on certifications. Daytime and on call wages will be the same. He would like to pull the chief salary out of the day-time coverage line and include a fire chief salary line in the budget. This will give a truer picture of department salaries going forward. He would like to begin paying the on-call fire personnel as employees on a bi-weekly basis. Chief Harmon will begin looking for grants for turn out gear. There was a brief discussion on the need to adjust firefighter's pay to stay competitive in the area. Fire Chief Harmon briefly discussed updating the email service to Office 365. He will continue working with the Town Administrator on computer issues.

Public Comment:

Next weeks' meeting will begin 8:30am with a public hearing to change permit fees and transfer station fees.

LeeAnn Leonard asked when the granite will be moved from Hobbs Road to the Transfer Station. Mr. Evans of Evans Brothers stated sometime with spring.

Work Session:

- Selectman Fuller will meet with Bartlett Tree Service on April 27, 2022, at 9am to look at the knotweed at the Transfer Station. They will also look at the wetland area and produce a plan to clean up the knotweed.
- The board reviewed the roads that will have a traffic study done by LRPC.
- The board reviewed the Rules of Procedure. Town Administrator will update and make the necessary changes.

Non-public per RSA 91-A:3, II (i):

At 10:04am, Chairman Espie made a motion to go into a non-public session per RSA 91-A:3, II (i). The motion was seconded by Selectman Fuller and passed, Espie Y, Fuller Y and Kirkwood Y.

At 11:02am, Chairman Espie made a motion to reenter the public meeting. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Espie made a motion to seal this set of non-public minutes in perpetuity. The motion was seconded by Selectman Fuller and passed (3-0).

Work Session:

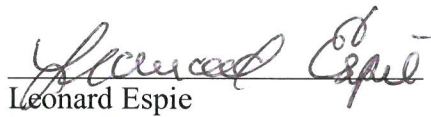
- The board discussed changing their meeting schedule to bi-weekly and beginning the meetings at 4:30pm. After a brief discussion Chairman Espie made a motion beginning with the June 1st meeting, the board will meet at 4:30pm. The meetings will continue bi-weekly. The motion was seconded by Selectman Fuller and passed (3-0).
This change will be revisited after a 6-month trial.
- The board also agreed to offer direct deposit to employees beginning the first pay period of June will change from weekly to bi-weekly.
- LeeAnn Leonard asked if the agenda can be more detailed on posted on the website and at the library. The office staff will do this going forward
- Selectman Fuller asked that the Town Safety Committee begin meeting again.
- Selectman Fuller asked the office to contact the bank to get current interest rates and breakpoints.
- The board will reach out to Theresa to check on the CIP Plan and see what needs to be done.
- The board discussed if core boring should be done on all three roads at the same time. Chairman Espie will contact All States Material.
- The board stated the culverts need to be cleaned. Check with Ron Evans about using rip rap. Culvert installation needs special reports. Chuck stated that Mike Cahalane is a certified

culvert installer, and the town may want to use his services. Chairman Espie will be taking the certification class and will be able to complete the reporting.

Adjournment: Selectman Fuller made a motion to adjourn the meeting at 12:45pm. The motion was seconded by Chairman Espie and passed (3-0).

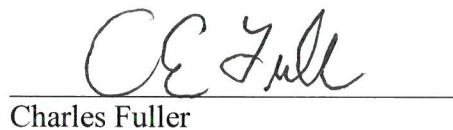
Next Meetings: Board of Selectmen Tuesday, April 5, 2022, at 8:30 a.m.
 Board of Selectmen – workshop Tuesday, April 5, 2022, 9:00-4:00

Respectfully Submitted,
Darlene McWhirter


Leonard Espie

Dated: April 5, 2022


Victoria Kirkwood


Charles Fuller