



Town of Effingham

Selectmen's Office

68 School Street

Effingham, New Hampshire 03882

Board of Selectmen's Meeting May 10, 2022

Present: Chairman Espie, Selectmen Kirkwood and Fuller, Town Administrator Fraizer, Fire Chief Harmon and several members of the public.

Chairman Espie called the meeting to order at 9:00am followed by the Pledge of Allegiance.

Everyone remained standing for a moment of silence for Maria Daugherty, the police secretary who died on May 4, 2022.

Signature folder:

Chairman Espie made a motion to approve and sign the Selectmen's meeting minutes for May 3, 2022. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Espie made a motion to approve and sign the manifest date May 5, 2022, in the amount of \$12,739.10. The motion was seconded by Selectman Kirkwood and passed (3-0).

The Board approved and signed a solar energy tax exemption.

Mail Folder:

- Letter of condolences for Maria Daugherty.
- Membership offer to become a member of Province Lake Association.
- Notification from Bob's Tires regarding a fuel surcharge.

Administrator Comments and Selectmen's Reports:

Town Administrator Fraizer:

- Town Administrator Fraizer requested clarification on the Province Lake Association membership. The Town does not have a membership. They support Province Lake Association in the annual budget.
- Town Administrator Fraizer followed up on several items from the May 3rd meeting which included sending the signed agreement to Dale Smith and receiving the contract from HEB for Bailey Road.
- Town Administrator Fraizer reported the auditors will be here from May 11th until the 13th. The Treasurer will be available to meet with them.
- Other priorities for the week are locating the landowner for an easement near the Bailey Road bridge, preparing an advertisement for the property on Iron Works Road, helping Police Chief Duchesne advertise for a secretary, notifying employees of the biweekly pay schedule and direct deposit, working with the school on the 6th grade promotion, and formalizing the road sign list and ordering signs.

Selectman Kirkwood:

Selectman Kirkwood reported that the broken glass had been cleaned up at the Transfer Station and the retaining wall was being worked on.

Selectman Fuller:

- Selectman Fuller, Selectman Kirkwood and Chairman Espie attended the NHMA “Hard Road to Travel” workshop.
- Selectman Fuller is working on an RFI on broadband services and working on an RFP for Carroll County Planning Commission
- He asked the Town Administrator about setting up the agreement with Cobalt Construction and verified she received the new insurance certificate.
- He provided a copy of the invoice Timberdoodle Farm and requested the deposit be made. There was an additional \$3,000 charge that will be processed through Cobalt Construction.
- Selectman Fuller is finalizing the LCHIP Letter of intent.

Chairman Espie:

- The Town is looking for a representative to LRPC, Victoria Garceau is going to consider it.
- Chairman Espie asked Chief Harmon to clarify if his CPR training was to certify him as a trainer. Chief Harmon answered in the affirmative.
- Chairman Espie asked Chief Harmon if he would still wash the bridges. Chief Harmon said they would be taken care of today.
- Chairman Espie met with the Zoning Enforcement Officer to review her report. He let the public know that David Hynes has been hired as the ZEO assistant.
- The rebuilding of the wall at the Transfer Station has taken some effort. The blocks are 3’ x 6’ x 2’ so it isn’t as easy as just flipping a block over. They are trying to find a 5’ block. The ground is also unlevel and stone had to be used to correct the slope. He anticipates the wall will be completed today.
- Chairman Espie spoke with the road contractor Evans Brothers about calcium for the dirt roads. The provider of the calcium has a broken truck but Effingham has been put on the list. Selectman Fuller recalled another company that may be able to help, he will research it.
- Selectman Fuller asked Chairman Espie about core borings on Elm Street and Pine River Road. Chairman Espie had talked about it with Evans Brothers and they agreed the core borings are not necessary.

Announcement:

Dog registrations are overdue and if dogs are not licensed fines will be applied.

Department Update:

Fire Chief Harmon informed the Board that Joel Chick has completed his training and is now a Fire Fighter 2 and that Brandie Felix completed a swift water course.

Municipal Aid is going well. Effingham responded to Conway and to Tamworth. Area Chiefs are happy see Effingham’s presence.

Engine II failed a pump test and is being repaired then retested.

Chief Harmon made the recommendation to change the rescue vehicle back into an ambulance. There would be potential revenue for the Town. This is a model several surrounding Towns have implemented and it works well. This would not replace Action Ambulance in any way.

Chief Harmon recommended decommissioning the communications van. It needs significant repairs and is not useful for the department.

Chief Harmon would like to purchase a used SUV from North Conway for approximately \$3,000. It would be within his budget and there are several benefits to the department.

The Board supported Chief Harmon in all 3 vehicle recommendations.

Public Comment:

David Garceau told Chief Harmon that the repair of the communication van may not be necessary depending on the age of the vehicle. He commended the Board for putting David Hynes in the position to assist the Zoning Enforcement Officer. Mr. Garceau asked for clarification regarding the comment about the audit and the Treasurer. He again encouraged the Board to not be nearsighted and to pour footings for an overhang at the Transfer Station. Mr. Garceau also inquired about the status of the personnel files in the assessing closet.

Non-Public:

Chairman Espie made a motion to go into non-public under RSA 91-A:3, II (b) at 9:43 a.m. The motion was seconded by Selectman Fuller and passed (3-0)

Chairman Espie made a motion to come out of non-public at 9:55 a.m. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Espie made a motion to seal these minutes for 6 months. The motion was seconded by Selectman Fuller and passed (3-0).

Chief Harmon asked about flushing the culverts in Lost Valley. The Board did not agree to have the Fire Department take on that task.

Chairman Espie made a motion to go into non-public under RSA 91-A:3, II (a) at 9:56 a.m. The motion was seconded by Selectman Fuller and passed (3-0)

Chairman Espie made a motion to come out of non-public at 10:01 a.m. The motion was seconded by Selectman Fuller and passed (3-0).

Chairman Espie made a motion to go into non-public under RSA 91-A:3, II (a) at 10:02 a.m. The motion was seconded by Selectman Fuller and passed (3-0)

Chairman Espie made a motion to come out of non-public at 10:20 a.m. The motion was seconded by Selectman Fuller and passed (3-0).


Adjournment: At 10:21 am, Selectman Kirkwood made a motion to adjourn the meeting. The motion was seconded by Chairman Espie and passed (3-0)

Next Meetings: Board of Selectmen Tuesday, May 17, 2022 9:00 a.m.

Respectfully Submitted,
Audrey Fraizer


Leonard Espie

Dated: May 17, 2022


Victoria Kirkwood


Charles Fuller