



Town of Effingham
Selectmen's Office
68 School Street
Effingham, New Hampshire 03882

Board of Selectmen's Meeting
June 28, 2022

Present: Chairman Espie, Selectman Fuller, Selectman Kirkwood, Town Administrator Fraizer, Police Chief Duchesne, Loren Martin of Avitar Associates of New England, and several members of the public.

Chairman Espie called the meeting to order at 4:30 p.m. followed by the Pledge of Allegiance.

Avitar Appointment: Loren Martin of Avitar, Director of Assessing Operations at Avitar introduced herself to the Board. She then briefly described what Avitar does for the Town including general assessing, new construction, annual review of campgrounds, qualification of sales for equalization ratio, working with DRA, and utility valuation. Annually 10% of properties are in cycled inspections they also look at abatement requests and provide a position in writing. Selectman Espie asked about the assessment value compared to current sales. Ms. Martin stated it is a Statewide issue that properties are only required be brought to 100% valuation once every 10 years. She explained there isn't a benefit to Town to perform a full update out of the five-year cycle. Selectman Fuller asked about the current DRA review which had some deficiencies. Ms. Martin will work with the Town's Assessing Clerk to review the results and update them with DRA. Selectman Kirkwood asked about the timing to respond to the report. Ms. Martin said it's unusually late because it is the 2020 valuations.

Planning Board: Theresa Swanick asked the Board of Selectman to use Special Council. Town Council is on vacation and the Planning Board has some questions that need addressing as soon as possible. Selectman Kirkwood asked for the Board of Selectman to be informed. Dave Strauss, Budget Chairman asked that the attorney be used for consultation not for the whole meeting. The BoS representative will monitor use.

Signature folder:

Chairman Espie made a motion to approve and sign the Selectmen's meeting minutes for June 14, 2022. The motion was seconded by Selectman Fuller, the motion passed (3-0).

In the signature folder was the warrant for unlicensed dogs and a PA-28 inventory.

Chairman Espie made a motion to approve and sign the manifest date June 30, 2022, in the amount of \$717,248.62. The motion was seconded by Selectman Kirkwood, the motion passed (3-0). Over \$623K was for the school.

Mail Folder:

1. BTLA- 2020 Assessment Review
2. BTLA – Order to Show Cause
3. LRPC NH Ten Year Transportation Plan Project Proposals
4. LRPC Invitation to NH 25 Corridor Meeting July 14, 2022
5. Eversource – NH Electric Rate Update

Administrator Comments and Selectmen's Reports:

Town Administrator Fraizer:

- The easement for the Spencer property has been signed and is being recorded. The second easement is still being tracked down.
- A list of multi-family properties was sent to Melissa Seamans.
- Processing invoices and receipts for Police Details. Ms. Fraizer reached out to the accountant to understand the processing of the Police Details so it doesn't negatively affect the police budget. There is a process that won't affect the budget. The accountant recommended setting up a separate rotating fund for the detail revenue.

Selectman Fuller:

- Selectman Fuller presented a change order for the powderpost beetles for additional requirements that was not part of the project. It will increase the project \$7,084.58. Selectman Fuller made a motion to approve the change order which will come from grant money not the Town operating budget. Selectman Espie seconded the motion. The motion passed (3-0).
- The Library approached Selectman Fuller about alcohol on the property during a barbeque. He asked Grace Fuller to present it to the Board. Mrs. Fuller has reached out to PRIMEX about having alcohol in a public building. She gave a few scenarios other libraries have done. The library is requesting a bring your own booze (BYOB) barbeque. She asked Police Chief Duchesne and the Board for their opinions. There was discussion about the various scenarios. The Board gave permission for a BYOB event with police presence.
- Selectman Fuller and Dave Strauss are going to Ossipee on June 29th to discuss a recreation contract.

Selectman Kirkwood:

- Selectman Kirkwood presented a congratulation speech to the 6th graders promotion night.
- Selectman Kirkwood held a meeting with the Transfer Station crew. A longer hose and a power washer with a wand were their two requests.
- Selectman Kirkwood asked Town Administrator Fraizer if there was a credit for cancellation of oil spill container.
- Need to order "Do Not Enter" for the landfill cap.
- Selectman Kirkwood asked about the sale of the 500-gallon oil container. Selectman Fuller asked to wait on the sale until after a few meetings of the Transfer Station Strategy Committee.
- Selectman Kirkwood also asked about the website maintenance, specifically the Class VI Road policy and the last few BoS meeting minutes. Administrator Fraizer will send everything to the web master. It was agreed by the Board that the agenda and minutes will be on website within 5 days of signing.
- She also requested past police reports from Chief Duchesne.
- Selectman Fuller asked Selectman Kirkwood about the knotweed at the Transfer Station. Administrator Fraizer will follow-up with the company she was getting a quote from.

Chairman Espie:

- Chairman Espie spoke with Jake Dawson about the Bailey Road Bridge. Mr. Dawson is in touch with Chris Fournier of HEB. Mr. Dawson thought there was still an outstanding issue

with the wetlands permit in addition to the easements. They are waiting on some bridge hardware that is anticipated to arrive shortly. The tentative date to start work is July 11th.

- Chairman Espie said the transfer station keys are missing. He will be checking with folks who have been coming and going to see if they have keys
- Crack sealing will begin June 29th or 30th.
- The last load of calcium will be spread June 29th.
- The logging company that damaged the Snow Road denies any liability. Selectman Fuller asked Town Administrator to check with Town Counsel.
- Chairman Espie requested to move the review of the sign order to a work session at 3:30 on July 12th.
- Setting up Special Town Meeting to make agents to expend the Police Cruiser Capital Reserve Fund. Town Administrator Fraizer is only waiting to hear from Supervisors of the Checklist.

Announcements:

Town Offices are closed Monday, July 4th.

Department Reports:

Fire Chief Harmon was on call. He sent a resume for conditional approval. Chairman Espie recommended waiting until Chief Harmon could meet with the Board.

Police Chief Duchesne reported on statistics from April and May. The office is getting a quote for mini splits for their office. Selectman Kirkwood asked about the State reports. Chief Duchesne said they are hit or miss depending on how busy they are. Chairman Espie asked about the secretary position. Chief Duchesne has a couple of resumes and will be setting up interviews. Chris Seamans asked Chief Duchesne to explain the purpose of the electronic speed signs and if they are effective. Chief Duchesne explained they are effective to a point; they have the purpose of reminding citizens. Each unit cost approximately \$2,000.

Linda Edwards asked about the number of calls and if they included assists or responses from the Sheriff's department. Chief Duchesne advised the motor vehicle stops and arrests are just Effingham, accidents and calls for service could include the Sheriff's department.

Public Comment:

Vicki Garceau announced the Effingham Neighborhood watch has their first meeting on July 23rd at 2:00 p.m. Effingham Police Department will be presenting. She also presented the signs that would be posted.

Grace Fuller asked about appointing an alternate to the Library Trustees. Town Administrator Fraizer will send her a form to appoint Mr. Joe Kingston.

Grace also announced the library is having a workshop on using smart phones. She also asked if she could present a library status at the end of July.

Chris Seamans asked for clarification on mowing the cap at the Transfer Station. After discussion the Board will change to mowing from 3 times to twice per year.

Chris offered to check with the Town of Ossipee Public Works Director to see if there could be cost sharing for the street signs. He also asked about the price for calcium chloride, in his opinion, the Town is getting a good deal.

Theresa Swanick supported cost sharing and asked the Board to consider other things the Town's could participate in cost sharing.

Non-Public:

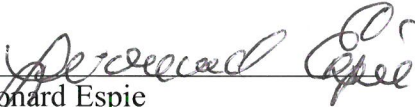
Chairman Espie made a motion to go into non-public under RSA 91-A:3, II (c) with Dave Strauss at 6:05 p.m. The motion was seconded by Selectman Kirkwood, the motion passed (3-0).

Chairman Espie made a motion to return to public session at 7:00 p.m. The motion was seconded by Selectman Fuller, the motion passed (3-0).

Selectman Fuller made a motion to seal the non-public minutes for one year. The motion was seconded by Selectman Kirkwood, the motion passed (3-0).

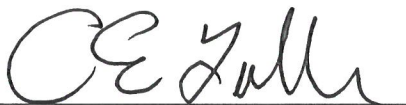
Adjournment: At 7:02 p.m. Selectman Fuller made a motion to adjourn the meeting. The motion was seconded by Selectman Kirkwood and passed (3-0).

Respectfully Submitted,
Audrey Fraizer


Leonard Espie

Dated: July 12, 2022


Victoria Kirkwood


Charles Fuller