

Approved: \_\_\_\_\_

Approved with Changes 09/19/22

Minutes are Draft until approved

## Effingham Planning Board Work Session

August 18, 2022

**Members Present:** Theresa Swanick (chair), George Bull, Grace Fuller, Paul Potter, Dave Garceau, Elaine Chick

**Members Absent:** Lenny Espie

Meeting called to order at 7:45pm. Quorum present.

### Approval of Minutes

*June 2 Meeting Minutes* – **Motion** made by Grace Fuller to approve the minutes with the following changes: **Add to *Other Attendees:*** *Mr. and Mrs. Townsend and Bryan Berling (Townsend agent).* **Item 4, first sentence,** replace ‘50ft’ with ‘a portion of their lot;’ **Item 4, add to end of last sentence,** ‘in order for recording mylar.’ **Printer Section,** replace ‘Audrey’ with ‘Town administrator.’ **Motion** seconded by George Bull. All in favor. Motion passed.

*June 16 Work Session Meeting Minutes* – **Motion** made by Grace Fuller to approve the minutes as amended. **Added to *Members Absent:*** ‘Gary Jewell’. Motion seconded by George Bull. All in favor. Motion passed.

*June 16 Nonpublic Meeting Minutes* – **Motion** made by Grace Fuller to approve the minutes as noted. Seconded by George Bull. All in favor. Motion passed.

*July 7 Meeting Minutes* – Changes as follows: **Meena Public Hearing 1.** The Chair opened the hearing. *[Insert] Prior to the meeting,* the applicant reached out to *[insert] Ms. Swanick* to ask if any...meeting. *[Insert] ‘She explained’,* due to...Northpoint Engineers, *[insert] ‘there would not be substantive discussion. Considering this information, the applicant agreed to a continuance’.* End of last sentence in this paragraph *[replace] ‘just for this application’* with ‘just to review this application.’

**Jim Rines of Horizon Engineering Angelini** 1. Second sentence, following ‘conditions requiring’ *[replace]with ‘1. Approval from Ossipee Planning Board to utilize the Ossipee Town Road as access to their Effingham property and 2. An Alteration of Terrain permit from the State of NH.’* Following, ‘conditions had been met.’ *[Insert and replace] ‘On 7/22/2021 they received Ossipee approval and on 5/16/2022 they received the AOT permit from the State of NH. Mr. Rines stated, Mr. Angelini wishes to address the remaining matter of Surety.’*

## **Cottage Industry Application for Sarah Frohock**

**Item 1.** First sentence [Insert]‘*Planning*’ before ‘*Board*’... [Insert and replace] all after second sentence, ‘*Documents included a parking plan, plot diagram, including location of the training center building, residence and other buildings, and access locations on the property. The Planning Board reviewed the materials presented and asked questions. George Bull explained that any expansion or change of use will require returning to the Planning Board. Grace Fuller asked about signage. A free standing externally lit sign can be no larger than 6 square feet. Although signage on the building is not regulated.*’

## **Owen and White**

[Insert after fourth sentence] ‘Elaine Chick recommended coming before the Planning Board for a preliminary discussion. George Bull suggested they’ ... Nate will follow up with Mr. Owen and Mr. White.

**Motion** made by Grace Fuller to approve the minutes of July 7, 2022, as amended. Seconded by George Bull. All in favor. Motion passed.

*August 4 Meeting Minutes – **Scuzzarella rebuilding on Class VI Road**; Discussion ensued over referencing Libby Road as class VI road. After some deliberation it was decided that it does not require any actions by the Planning Board. **Strauss 3 Lot Subdivision; #1 third sentence [Insert and replace] ‘entrance.’ with ‘entrance that is consistent with steep slopes ordinance.’ #4 [insert] after ‘Mr. Bull’, ‘Ms. Chick’ and Mr. Potter.***

**Motion** made by Grace Fuller to approve the minutes of August 4, 2022, as amended. Seconded by Paul Potter. All in favor. Motion passed.

Adjournment – Motion made by Elaine Chick to adjourn. Seconded by Grace Fuller. Meeting adjourned at 8:37pm.

Minutes submitted by Nicole Maltese

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**To Do:** Update subdivision regulations. Number of plat copies.