

**Historic District Commission
Town of Effingham, New Hampshire**

**Meeting Minutes
March 14, 2022**

Members Present: Susan Slack (Chair), Erik Jones, Lenny Espie (Selectmen's Representative), Mike Conti (Secretary)

Members Absent: Grace Fuller

Guests Present: Ms. Heidi Foy, Plantation Road, Effingham

The meeting was called to order at 6:05 PM by the Chair.

Review of Minutes: The minutes of the February 14, 2022 meeting were reviewed. It was moved by Mr. Jones to accept the minutes as amended. Seconded by Mr. Conti. Motion passed and carried.

Correspondence:

- Ms. Maria Crockett notified the HDC that she was interested in becoming a member of the HDC. Mr. Jones will contact her regarding her potential appointment as an alternate member.
- Proposal submitted by Mr. Jason Earle regarding upcoming work to the property of Ms. Heidi Foy was reviewed. After discussion, it was determined that the work would be classified as maintenance and no HDC certificate was required. Ms. Foy left the meeting at 6:20 PM at the conclusion of this discussion.

Members:

- Mr. Conti will be appointed from alternate member to full member. He has agreed to take over the role of Secretary and is acting in that capacity as of this date.
- As noted above, Ms. Crockett is interested in being appointed as an alternate member.

Old Business:

Review of Rules of Procedure:

- All members state they are comfortable with the current version. The Rules of Procedure will be voted on at the next meeting in April.

Informational Historic District Postcard:

- Mr. Jones will create a draft of the postcard.
- The postcard will be sent only to Historic District Owners of Record.
- The title, "Historic District Commission Community Informational Outreach" was proposed for possible adoption for the postcard.

New Business:

Historic District Commission Regulations

- Regulations need to be reviewed/revised this year.
- Process needs to be conducted in several locations, with public invited.
- It is preferable to have this completed by October 2022.

Next Meeting: Monday, April 11, 2022 at 6:00 PM.

There being no further business to come before the Commission, a motion to adjourn was made by Mr. Espie. Seconded by Mr. Jones. All in favor.

Meeting adjourned at 6:40 PM.

Respectfully submitted,

Mike Conti
Secretary