

Approved: _____ Approved with changes: 2/16/2023 *Minutes are draft until approved.*

Effingham Planning Board
Meeting Minutes
January 5, 2023

Members Present: Theresa Swanick (chair), Grace Fuller (scribe), Elaine Chick, Paul Potter, George Bull, Dave Garceau, Lenny Espie (Selectmen's representative)

Members Absent: Gary Jewell (alternate)

Others Present: none

Meeting called to order at 6:30 pm. Quorum present.

1. Chair Swanick provided an update on Meena Application. The court hearing was postponed until tomorrow. Based on previous court hearings, it is anticipated that there will be several months before the court provides the results of the hearing. Additionally, the Zoning Board of Appeals postponed their hearing until their February meeting.
 - a. MOTION made by Grace Fuller to continue the Meena Public Hearing to 02/02/23 at the Municipal building, no earlier than 630 pm. Seconded by George Bull.
 - b. Motion passed with all members voted affirmatively.
2. Minutes:
 - a. Review and discussion held on meeting minutes of 12/01/22. MOTION made by Grace Fuller to approve minutes as amended. Seconded by George Bull. Motion passed with all members voted affirmatively.
 - b. Review and discussion held on meeting minutes of 12/15/22. MOTION made by Grace Fuller to approve minutes as amended. Seconded by Elaine Chick. Motion passed with all members voted affirmatively.

Note: Amendments to minutes may be found in the final approved minutes posted on the Town's website.
3. Updates to applications: discussion held about possible updates needed for applications. It was agreed that all applications should be in the same format and consolidated as applicable. Grace Fuller and Elaine Chick agreed to draft possible changes, based on notes, and reviewing other towns' forms, and bring back to the group for review and discussion.
4. MOTION: Ms. Chick made a motion at 7:58 to adjourn; seconded by Ms. Fuller.
PASSED.

Minutes prepared by Grace Fuller
Updated by Elaine Chick

To Do list:

- Update Subdivision Regulations: Number of Plat Copies
- Add dates to applications and forms.
- Home Occupation/ Cottage Industry

These minutes are considered draft until approved by the board at the next regularly scheduled meeting. Corrections will be noted in the finalized version of the minutes posted on the Town's website.