

Approved: _____ Approved with changes: 5/4/2023 *Minutes are draft until approved*

**Effingham Planning Board
Meeting Minutes
April 6, 2023**

Members Present: Grace Fuller (scribe), Elaine Chick, Paul Potter, George Bull, Dave Garceau, Chris Seamans (Selectmen’s representative), Gary Jewell (alternate)

Others Present: Nate Fogg, clerk.

Meeting called to order at 6:31 pm. Quorum present.

George Bull called meeting to order as Vice Chair.

1. Election of Planning Board Officers

MOTION: Elaine Chick made a motion to nominate George Bull as Chair. Seconded by Grace Fuller. Passed. George Bull accepted role.

MOTION: Grace Fuller made motion to nominate Elaine Chick as Vice Chair. Seconded by George. Passed. Elaine Chick accepted role.

MOTION: Elaine Chuck made a motion to nominate Grace Fuller as Signing Secretary. Seconded by Paul Potter. Passed. Grace Fuller accepted role.

Chair Bull confirmed with Victoria Garceau that she would not accept her elected position to the Planning Board.

MOTION: Chair Bull made motion to appoint Gary Jewell to fill the open position, to be filled until the next town election. Seconded by Elaine Chick. Passed. Gary Jewell accepted the role.

Introduction of Chris Seamans as Selectmen’s representative and ex officio member.

2. Continuation of the Meena Public Hearing

Chair Bull provided an update on the Meena hearing which must be continued due to stay by the Court of Appeals until April 14. The agenda for the work session on April 20 is already filled. Discussion of date: May 4. Would also be the scheduled date for the Ogren subdivision hearing. Chair Bull explained that he wanted to hold the hearing at the school in order to accommodate all participants. Also noted that he would like to discontinue use of Zoom since we do not have the equipment or personnel to appropriately manage.

MOTION: Chair Bull made motion to continue the Meena hearing to May 4, no earlier than 630 pm at 68 School Street. Seconded by Elaine Chick. Passed.

These minutes are considered draft until approved by the board at the next regularly scheduled meeting. Corrections will be incorporated into the finalized version of the minutes posted on the Town’s website.

3. **Subdivision and Lot Line Adjustment**

55 Subdivision hearing for Knute Ogren: Chair Bull explained that this was not posted with the Subdivision and will now be reviewed at the next Board meeting on May 4, no earlier than 630 pm, at 68 School Street.

4. **Green Mountain Road subdivision Preliminary discussion**

60 Rescheduled-Applicants were unable to appear at tonight’s meeting.

5. **Chair Bull introduced Nate Fogg, Land Use Clerk, and his role.** Provided sincere thanks for his guidance and administrative work.

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6. **Review of Minutes**

Review of March 16, 2023, meeting minutes: corrections/edits made to March 16 minutes. Additional changes were made to the correct spelling of Ms. Boyden’s name.

7. **Other Business**

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a. Reminder to Planning Board members of Planning Board Conference on April 29. Meetings are on YouTube, and available on demand after the conference.

b. New Planning and Land Use Regulation books passed out to all Board members.

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c. Chair Bull held discussion about increasing salary paid to Nate Fogg. It was decided to discuss it further at the work session.

MOTION: Elaine Chick made motion to adjourn; seconded by Grace Fuller. Passed. Adjourn at 7:20 PM.

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85 Minutes prepared by Grace Fuller edited by Elaine Chick

To Do List:

- Update Subdivision Regulations: Number of Plat Copies
- Add Dates to applications and forms.
- Home Occupation/Cottage Industry Checklist/application

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