

10 **Effingham Planning Board**
Work Session Meeting Minutes
May 11, 2023

15 **Members Present:** George Bull (chair), Elaine Chick, Grace Fuller, Gary Jewell, Paul Potter, Chris Seamans (Selectmen’s representative)

Members Absent: Open position unfilled

Others Present: Nate Fogg (Land Clerk): Candidates for open positions: Bridget Perry, Leo Racine, Michael Cahalane; Linda Edwards; Nate Williams. 3 audience members

20 Meeting called to order at 6:30 pm. Quorum present.

1. Open Positions overview provided by Board Chair George Bull

25 Board Chair Bull expressed thanks for those who have applied for the open positions on the Board. He reiterated that the Board may have up to 5 alternates, plus filling the open seat.

All interested parties have submitted interest in writing:

- Bridget Perry
- Leo Racine
- Michael Cahalane
- Linda Edwards
- Nate Williams

35 Chair Bull explained that the open seat will be filled until the next election. Alternates are appointed, not elected; the length of service is staggered (1, 2, 3 years). After discussion, decided to fill 2 positions for 3-year terms, 2 positions for 2-year terms, and 1 position for 1-year term. Chair Bull explained the requirements of alternates attending every meeting, becoming familiar with the Planning Board rules, attend OPD training (available online on-demand). Elaine Chick explained that alternates may participate in meetings but may not vote.

The following people gave an overview of their background:

- Leo Racine – interested in full position or alternate
- Bridget Perry – interested in full position or alternate
- Mike Cahalane - interested in full position or alternate
- Linda Edwards – interested in alternate position
- Nate Williams - interested in full position or alternate

Chair Bull inquired regarding any conflicts of interest for the upcoming Meena hearing.

- Leo Racine – no conflicts of interest
- Bridget Perry - no conflicts of interest
- Mike Cahalane – no conflicts of interest
- Linda Edwards - no conflicts of interest
- Nate Williams - no conflicts of interest

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Discussion regarding conflicts of interest. Both Mike Cahalane and Nate Williams were on Zoning Board when the Meena case was presented. Chair Bull reminded Board that members with conflicts of interest may be recused from voting; prior service on boards do not preclude those individuals from serving on the Planning Board.

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MOTION made by Chris Seamans for Linda Edwards to fill the 1-year seat; seconded by George Bull. Passed.

2. DISCUSSION of filling vacant seat:

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No board member had objections to any candidate for the open position. Numbers are assigned for facilitation of ballot voting: Leo Racine (1); Bridget Perry (2); Mike Cahalane (3); Nate Williams (4)

1st round: 2, 1, 3, 4, 4, 2

2nd round: 4, 2, 2, 2, 4, 4

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MOTION: made by Elaine Chick to appoint Nate Williams; seconded by Grace. Passed; Gary Jewell abstained.

3. DISCUSSION of filling alternates:

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MOTION: Chair Bull made the motion for Mike Cahalane and Leo Racine to fill the two 2-year positions. Passed.

MOTION: Chris Seamans made the motion for Bridget Perry to fill 1 3-year position. Seconded by Chair Bull. Passed.

4. MOTION made to adjourn by Elaine Chick. Seconded by Grace Fuller. Passed.

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Adjourned at 7:18

Minutes prepared by Grace Fuller

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To Do list:

- Update Subdivision Regulations: Number of Plat Copies
- Add dates to applications and forms.
- Home Occupation/ Cottage Industry
- Major/Minor Site Plan Review
- Accessory Dwelling Unit

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