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Approved with changes: _____
Unapproved: _____

Effingham Zoning Board of Adjustment **March 6, 2019**

Members Present: Dave Strauss, Tom Hart, Tim White, Chuck Fuller, Jory Augenti

Members Absent: None

Others Present: Nate Fogg

Meeting called to order at 7:06pm.

Minutes

A motion was made by Chuck Fuller to approve the December 5, 2018 minutes as written. The motion was seconded by Jory Augenti. All were in favor.

Correspondence

Dave Strauss noted that he would provide current vice chair, Tim White, with all of the information to be updated at the April 3rd ZBA meeting. Since Dave Strauss is not running for re-election, Tim White, current vice-chair, will open and conduct the meeting until a new chair and vice chair are elected by the new members of the ZBA. The items to be discussed and/or updated include, the agenda, updating the ZBA duties assigned to members, the contact list, assigning of the ZBA keys, new member packet(s) for any new members, and information about the upcoming OSI Planning and Zoning Conference to be held on Saturday, June 1st. The Planning & Zoning Conference is especially helpful for new members, to help them become oriented to rules and procedures more quickly.

Chairman's Comment

Dave Strauss reviewed the proposed April agenda. He also reminded the members of the shared laptop computer's ZBA folder password. He reminded members where the laptop computer is kept and the location of documents and backups. Note that the laptop is shared by the planning board, zoning board, and budget committee. He reminded the members that the ZBA bible is kept in the Zoning Officer's office. It is important to keep the ZBA bible up to date.

Old Business

The board was reminded of two possible applications that may come before the ZBA. If there is too much snow on the ground that may desire to ask the applicant for a waiver from the 30-day timeline to allow viewing of a property and encroachment without snow cover. Also, in another potential case, the ZBA deals with potential relief from zoning issues. Any subdivision covenant issues must be dealt with by the neighbors and/or homeowners association and not the ZBA.

Other Business

The ZBA members agreed that Dave Strauss will send out the April 3rd agenda.

Tom Hart is running for re-election. Dave Strauss and Chuck Fuller are not running for re-election. Theresa Swanick is running unopposed for one of the two open seats. No candidate

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signed up for the other open ZBA seat, but perhaps someone will run as a write-in candidate. Dave Strauss told members that he would be in attendance at the April 3rd ZBA meeting and that if no individual has run as a write-in candidate, that he would be willing to be appointed as member for one year.

Next Meeting

The next scheduled meeting is April 3, 2019.

Adjournment

A motion was made by Tom Hart to adjourn the meeting at 7:37pm. The motion was seconded by Tim White. All were in favor,

The meeting adjourned at 7:37pm.