



Town of Effingham  
Selectmen's Office  
68 School Street  
Effingham, New Hampshire 03882

Board of Selectmen's Meeting Minutes  
June 27, 2023

**Present:** Chairman Espie, Selectmen Seamans, Selectmen Racine, Town Administrator Fraizer, and several members of the public.

Chairman Espie called the meeting to order at 4:00 PM.

**Signature folder:**

In the folder was an attempt to cut and a change of land use.

**Approval of  
Minutes**

Chairman Espie made motion to approve the minutes for June 13, 2023. Selectmen Seamans seconded the motion. The motion passed (3-0).

Chairman Espie made a motion to approve the non-public minutes for June 13, 2023. Selectmen Seamans seconded the motion. The motion passed (3-0).

Chairman Espie made a motion to approve the manifest dated June 29, 2023, in the amount of \$67,751.26. The motion was seconded by Selectmen Seamon. The motion passed (3-0).

**Review of Mail**

The mail contained an advertisement for a Solar Field on property, Notice for ZBA hearing, Letter for no trespassing at 49 Town House Road and a Mutual aid agreement from the Town of Loudon.

**Administrator Comments and Selectmen's Reports**

**Town Administrator**

Administrator Frazier stated the Sand/Snow plowing RFP Ad was posted in the Conway Daily Sun and NHMA. Discussion on other papers for possible advertising.

Administrator Frazier attended the LRPC Annual meeting and spoke with the Grant Administrator on potential organizations the town can reach out to for grants and planning a facility.

Administrator Fraizer updated the Board on the contract work being done in the Town Office. Federal Plumbing started repairs on restrooms, A&B fixed the codes, thank you to Board for air conditioning and information on Clean Harbors sent to Lenny.

#### Administrator To Do

Administrator Frazier stated she needs to get the Road Maintenance RFP out and Post the Warrant for Public meeting on July 11<sup>th</sup> at 6 p.m. All on board. Have minutes to finalize and work on training Michelle. Administrator Fraizer reminded the Board she will be on vacation starting June 29<sup>th</sup>. Also gave an update on taxes received to date.

The administrator also gave an update on Jolly Roger and comment regarding mail from 49 Town House Rd no trespassing with RSA 75:14.

#### Selectman Seamans

The hole on Champion Hill Road is fixed. Selectman Seamans gave update on other roads that also washed out that have been addressed or will be addressed. Selectmen Seamans explained the application of calcium chloride. With the rain forecast - until weather improves - then it will be applied. It is only applied one time during the season.

Selectmen Seamans addressed a report regarding Libby Road and work being done to the road with no approval, he contacted the other Selectmen. They will contact the party involved once more information has been gathered and will contact the Town Forester.

Selectmen Seamans had a question on Loudon/Meadowbrook detail. Selectmen Seamans questioned the possibility of assessing a culvert that was on Simon Hill Road that was clogged. It is an old granite stone culvert with historic value and may need work in the future. They will monitor the culvert for now.

Selectman Seamans also had a question on the website: will the work session be posted. Town Administrator said it will be posted for July 3<sup>rd</sup> at 9 a.m. Selectmen Seamans has also assessed missing signs and will be putting some of them up on Friday regardless of weather.

#### Selectmen Racine

Selectmen Racine stated Pound Road had signs showing it was a class IV and class VI road, he will remove the sign showing a class IV. Meeting tomorrow morning at 8:30 a.m., Selectmen Seamans is not available, and he will set up another time for him.

#### Selectmen Espie

Selectmen Espie asked Administrator Fraizer to email the gentleman from Clean Harbor to set up a meeting. Administrator Fraizer will call him again. The State Hazmat visited the transfer station and was impressed with how clean it was. Selectmen Espie would like to keep track of the bills from yesterday's storm in case funds may be available from FEMA. Selectmen Espie

stated the borings were done on Wilkins Swamp Road for the bridge and he will pick up the signs. Questioned if money was received for the new K-9 named Jesse. Administrator Fraizer said that was correct, no funds have been received yet.

### Announcements

Board of Selectmen meeting on July 11, 2023

Work Session Monday at 9 a.m. to review Budget to Actual.

### Public comment

Linda Seamans asked if the piles of dirt from road grading will be picked up by Evans. Selectmen Seamans said they will be picked up.

Vickie Kirkwood from Green Mountain Road asked how long they had been cutting trees on Libby Road. Selectmen Seamans explained that they were not cut but pushed over and it is a class VI Road owned by the town and the party was widening road to reach party's property for building, a non-buildable lot. When is the Board of Selectmen work session and there is never a definition or topic stated for public knowledge of what is being discussed. Administrator Fraizer explained she tries to put topic on website. Ms. Kirkwood was looking for clarification on a work session vs the Board of Selectmen meeting. Selectmen Seamans explained the differences and they are all Selectmen meetings, and the public are invited to attend.

Steve Regal asked when the Selectmen votes at a meeting are they required to tell the public at a business meeting and how does the public know this information. Selectmen Seamans explained the votes are in the meeting minutes.

Question from computer from Melissa - Is it possible the Selectmen can offer Zoom at work sessions and update them on the website. Administrator Fraizer explained it depends on if someone is sitting in to run Zoom and the Selectmen would need to make that decision. Selectmen are fine with it, but someone would need to be there to work the Zoom. The Zoom meetings will be up on the website. Melissa also sent information regarding NHMA and if the town will be applying for it. Administrator Fraizer noted that it needs to be in on July 5th and offered her assistance. The Selectmen can discuss it at the work session on July 3<sup>rd</sup> to get submitted by July 5<sup>th</sup>. Selectmen Seamans says it is a good opportunity for grant assistance and a project is needed such as a municipal complex.

Public questioned if the Board was aware of a new camper and they were cutting. Selectmen Espie stated they have received a septic plan from the lot, and they plan on building there at 108 Clough Road. It was mentioned that William Piekut is the new Health Officer and Steve Regal asked if he was qualified.

-Public

At 5:00 PM Chairman Espie made a motion to go into non-public under RSA 91-A:3, II(c). The motion passed (3-0).

Chairman Espie made a motion to come out of non-public. Selectmen Seamans seconded the motion. The motion passed (3-0).

The Chairman Espie made motion to seal the minutes for 6 months and Selectmen Seamans seconded the motion. The motion passed (3-0).

Administrator Fraizer discussed with the board her resignation and Michelle will be cross trained and Audrey will be available to come in to spend days to train. Discussed how the board would want to fill the position. Michelle may consider the position but needs time to think about it. In previous listings for the position only a few candidates were interested.

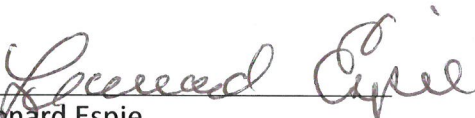
Administrator Fraizer advised the board that Melissa could attend to do the 2pgs for CPAP and she sent them a link.


The Board touched on Budget Committee paperwork, town owned properties and delinquent taxes for future discussion.


Adjournment

Selectmen Racine made a motion to adjourn. The motion was seconded by Chairman Espie. The motion passed (3-0).

Respectfully submitted,

  
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Leonard Espie

  
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Chris Seamans

  
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Leo Racine

Dated:

8/24/23