



Board of Selectmen's Meeting Minutes October 3, 2023

Present: Chairman Espie, Selectman Seamans, Budget Committee Chair Strauss, Historic District Commission Chair Susan Slack, Zoning Enforcement Officer Rebecca Boyden, Conservation Commission Chair and Vice Chair; Emelyn Albert and Jack Williams and Administrative Assistant Pitts

Chairman Espie called the meeting to order at 4:08 pm

Chairman Espie led the Pledge of Allegiance

Approval of:

Chairman Espie made a motion to approve the Manifest dated October 5, 2023, in the amount of \$138,666.18, seconded by Selectman Seamans. Motion passed (2-0)

Chairman Espie made a motion to approve the Board of Selectman revised Work Session minutes dated August 18, 2023, seconded by Selectman Seamans. Motion Passed (2-0).

Chairman Espie made a motion to approve the Work Session minutes dated September 8, 2023, seconded by Selectman Seamans. Motion passed (2-0).

Chairman Espie made a motion to approve the Board of Selectmen minutes dated September 19, 2023, seconded by Selectman Seamans. Motion passed (2-0).

Chairman Espie made a motion to approve the Board of Selectmen minutes dated September 22, 2023, seconded by Selectman Seamans. Motion passed (2-0).

Chairman Espie review the mail folder which contained a letter from Nashua Power.

Chairman Espie confirmed the location of where Tamworth's Hazardous Waste Day is being held. Tamworth's Hazardous Waste Day is being held at the K.A. Brett School.

Selectman Seamans provides updates on Elm Street and that shouldering work is hoped to start next week. Mentions comments from resident complimenting the work done. States header work still needs to be complete on Green Mountain Road. Two culverts have been paved in and Bailey Road project paving has been finalized.

Budget Presentations:

Chairman Espie announced that the Planning and Zoning Board budget presentations will be delayed until next meeting, October 17, 2023.

The Board of Selectmen discussed the Town Forrester budget. Chairman Espie recommended the Town Forrester budget at \$1,000.00, seconded by Selectmen Seamans.

The Board of Selectman mentioned the Auditors budget is a contract, The Board of Selectmen agreed to level the budget at \$11,400.00.

Announcements:

Chairman Espie announced the office closure due to Indigenous People Day
Chairman Espie announced the closures of the Board of Selectmen's Office from 9:00 am-1:00 pm on October 12, 2023, and the closure of the Town Clerk/Tax Collector on October 11 and 12 for a conference.

Public Comment (cont.):

Carol Pfister, Supervisor of the Checklist, announces the last day to change your party affiliation is October 6th, 2023, until the Presidential Primary in January. Carol also announces that the Supervisors of the Checklist will be meeting in the modular on Friday, October 6, 2023 from 7:00 pm – 7:30 pm.

Blaire asked the Board if the Fire Chief was going to arrive to the meeting as she had a question for him requesting a letter to be written to the Planning Board for the Boyle's site. Chairman Espie informed Blaire the Fire Chief is usually at the Station Thursdays and Fridays.

Vicki Kirkwood of Green Mountain Road brought up concerns with the Police Department as she hasn't seen anyone around in weeks. Chairman Espie and Selectman Seamans stated there is still a Police Department and that they have a high call volume and have been very busy. Selectman Seamans also stated the K9 is now certified and that the Police Department is very responsive.

Rosemarie Wissenbach of Province Lake Road asked the Board of Selectmen for an update regarding the town records from the previous Health Officer. Chairman Espie responded that he doesn't believe anything has been returned at this time. Vicki asked how long this will go on.

Budget Presentation (continued):

Susan Slack presented the budget for the Historic District Commission. Chairman Espie stated they will be reducing the total and explains that postage will be run through the Executive budget. Susan stated that previously copies had been charged to Books & Publications which made it unable for the Commission to purchase books and stated there are books that would be useful to the Commission other than just the Land Use Book. Selectman Seamans stated that printing will also be coming out of the Executive Budget. Chairman Espie recommended the total budget for the Historic District Commission at \$410.00, seconded by Selectman Seamans.

Rebecca Boyden presented the budget for the Zoning Enforcement Officer. Chairman Espie noticed that the projected budget has decreased from the following year, Boyden explains the decreases in the budget are due to a decrease in weekly hours as previous year budgeted 12 hours a week and 11 hours would work, also mileage has gone down. Chairman Espie asked about printing and asked if that was for the Outreach cards and if the Outreach cards are needed to be sent out every year. Boyden explained the Outreach cards are to inform the residents of any Zoning Ordinance changes. Selectman Seamans asked for confirmation on the Zoning Officer reports and if a property is not listed that it doesn't mean a permit hasn't been applied for. Boyden confirmed and stated that the report has a range of dates that lists months and years. Boyden also mentions the reports do not give a full picture unless you look at the reports every month. Boyden stated if there are residents with questions on a property they could ask herself,

David Hynes, or Administrative Assistant Pitts to review the property files. Chairman Espie recommends the Zoning Enforcement Officer budget at a total of \$27,171.00, seconded by Selectman Seamans. Motion passed (2-0).

Public Comment (cont.):

Carol Pfister brought up concerns on the pathway leading from the parking lot to the modular. Carol recommends having the pathway caught up during winter months as it is dangerous.

Carol Pfister announced that during Friday's Supervisor of the Checklist meeting, if there is a resident that is unable to get to the modular that she is willing to meet the resident in their car and assist them with the paperwork necessary.

David Strauss asked Selectman Seamans about the current paving and bridge work cost had come close to the budget. The members of the Board stated they are unaware as invoices have not been received. Strauss informed the Board that there is \$23,000.00 left in the grant. Chairman Espie believed the paving cost was around \$13,300.00. Selectman Seamans stated Dawson's would be responsible for any extra costs due to contract.

Vicki Kirkwood questioned companies completing road work on Saturdays. The Board members confirmed. Selectman Seamans informed residents GMI did Elm Street's top coat on Saturday.

Administrative Assistant Pitts asked the Board if there were any budgets they wanted to review while waiting for the Conservation Commission.

Budget Committee Chair Strauss informed the board that he could present the budget for the Budget Committee.

Budget Presentation (cont.):

Strauss presented the budget for the Budget Committee leveling most line-items other than the Secretary. Chairman Espie recommended the budget for Budget Committee in the total amount of \$1,377.00, seconded by Selectman Seamans.

Carol Pfister presented the Supervisors of the Checklist budget to the Board. Selectman Seamans asked if the budget is increasing, Carol stated there are 4 elections this year which caused an increase in the budget. Carol informs the Board that the stipends are \$360.00, Election workers are paid \$10.00 an hour and that election workers attend Town Meeting but do not request to be paid as they attend as citizens. Carol announces two open positions for the 6-year term for Supervisor of the Checklist and that there are mandatory meetings set by the State of New Hampshire and the need to learn the Election system. Carol mentions the State is requiring sending out 30-day notices from the PA-34 notices. Chairman Espie recommends the budget for the Supervisor of the Checklist for a total amount of \$3,130.00, seconded by Selectman Seamans.

Public Comment (cont.):

On Zoom, Mellisa Seamans announced that the County is seeking volunteers interested in reviving Mountain View Nursing Home, a nonprofit, and informed the group existed from 2010-2016. The purpose of the group would be to provide access to field trips, entertainment, special programs, and activities, and to provide fundraising to enhance the lives for the residents of Mountain View.

On Zoom, Mellisa Seamans, announced the County has a new meeting space for Municipal and Nonprofit groups to use, the room's capacity holds 105 people.

Administrative Assistant Pitts asked the Board if the time frame between budget presentations should be shortened to 10 minutes. Selectman Seamans recommended having all presentations attend at the same time. Chairman Espie stated having scheduled presentations prevents boards and departments waiting until the end of the day and suggests making them every 10 minutes.

On Zoom, Mellisa Seamans asked about nonprofits and when the Town will be meeting with those who applied. David Strauss answered that the nonprofits will request to present and there is currently one that is scheduled for December 5, 2023. Mellisa asked when the packets were due. David answered by the end of September but are allowed extra time.

Chairman Espie asked Administrative Assistant Pitts if the Town has heard from Elliot Edwards.

Administrative Assistant Pitts announced both RFP's for Ryefield Road and Summer Road Maintenance have been listed in the Newspaper. Chairman Espie informed Pitts about the RFP's containing the same wording and needs to be corrected.

Chairman Espie asked Lawrence if he contacted Elliot to ask him to reach out to Pitts, Selectman Seamans mentioned he was sending him a message at that time.

Budget Presentation (cont.):

Emelyn and Jack presented the budget for the Conservation Commission to the Board. Chairman Espie made the changes to the line-item for Office Supplies and Stationary as it will go under the Executive budget. Emelyn suggested that she would like to see the line-item to stay. David Strauss mentioned he didn't see an issue keeping that line-item. Chairman Espie recommends the budget for the Conservation Commission at a total budget for \$4,405.00, seconded by Selectman Seamans.

Selectman Seamans informed Administrative Assistant Pitts that Elliot will in tomorrow to sign his contract. Pitts stated once the contract is signed, she will forward it along to his insurance company.

Carol Pfister stated if anyone is looking to get rid of a color printer, she is looking for one, as there are election posters that need to be printed in color.

Selectman Seamans made a motion to adjourn the meeting, seconded by Chairman Espie.
Motion passed (3-0).

Regular Meeting adjourned at 5:52 pm.

Lenny Espie, Chairman

Chris Seamans, Selectman

Leo Racine, Selectman