

**Historic District Commission
Town of Effingham, New Hampshire**

**Meeting Minutes
August 15, 2023**

Members Present: Susan Slack (Chair), Erik Jones, Maria Crockett, Faith Martel (Alternate but appointed voting member due to Mike Conti's absence), Lenny Espie (Selectmen's Representative)

Members Absent: Chris Garcia (Alternate), Mike Conti (Secretary)

Guests Present: Chuck Fuller

The meeting was called to order at 6:30 PM by the Chair.

Review of Minutes: The minutes of the June Meeting were reviewed. Erik moved to approved, Faith 2nd, all approved. The minutes of the July Meeting were reviewed. Erik moved to approved, Lenny 2nd, all approved.

Correspondence: none

Old Business:

A. Amendment of Historic District Regulations

1. Discussed proposed amendments and comments from public hearings. Susan noted no changes to be made per comments.
2. Vote on adoption of proposed amendments as presented. Erik moved motion to approve proposed amendments as presented plus making sure to renumber under Structures and split Chimney into 2 sections. Lenny 2nd, all approved.
3. Erik to update the HDC Regulations for review and final approval at September meeting. Erik to also prepare the "Resource Guide" for review.
4. Erik noted that all history of changes is kept in the HDC Binder in the Town Clerk's Office.

New Business:

A. Invitation to guest speaker from NH Division of Historical Resources

<https://www.nh.gov/nhdhr/index.html>

- Susan met Director, Ben Wilson, and Nadine Miller, Deputy Historical Preservation Officer, and Brandee Loughlin, Preservation Planning and Development Coordinator. <https://www.nh.gov/nhdhr/staff.html>
- Susan noted that Brandee offered to speak to us in Effingham regarding the Certified Local Government Program (CLG), assessment of Effingham for certification to access grants. All were in favor, Susan to coordinate a date and time with Brandee.

B. Order NH Land Use Regulations Handbooks for HDC Members

- All in favor, Susan to request

C. Updating HDC Records/Digital Files Project to bring Website and Binder up to date– Susan to add to September Agenda.

- Minutes. Application approvals: originals w/town clerk, Binders, public and w/town clerk. Erik noted he may have a list from Elaine Chick's emails.

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- D. **Erik requested reimbursement for printing expenses for HDC Regulation Amendments.**
Susan recommended submitting to Michelle, bookkeeper. New Town Admin Assistant Caitlyn Pitts admin@effingham.net to begin at end of month, worked for city of Dover.

Public Comments:

- A. **Comments from Chuck Fuller: Clean Energy Audit on Library, question if there have been inquiries on having a Heritage Commission?**
- Susan has only heard from Mike Cahalane on this inquiry in the past, noted that Heritage Commissions operate differently.
 - Erik noted that can do advanced planning of Effingham's 250th in 2028 with a Heritage Commission; plans to go to Planning Board / Selectman's meeting to potentially add Heritage Commission?
 - Susan recommended adding this as a topic for discussion during future meetings, and perhaps guest speaker Brandee Loughlin may speak to this.

HDC Meeting Schedule:

- A. **Second Monday of each month.**
B. **September meeting rescheduled to September 13, 2023, 6 pm.**

There being no further business to come before the Commission, a motion to adjourn was made by Lenny Espie, Faith Martel seconded, all in favor. Meeting adjourned at 7:09 PM.

Respectfully submitted,
Maria Crockett

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