

**Historic District Commission
Town of Effingham, New Hampshire**

**Meeting Minutes
September 13, 2023**

Members Present: Susan Slack (Chair), Erik Jones, Maria Crockett, Faith Martel (Alternate), Lenny Espie (Selectmen's Representative), Mike Conti (Secretary)

Members Absent: Chris Garcia (Alternate)

Guests Present: Jason Earle

The meeting was called to order at 6:01 PM by the Chair.

Review of Minutes: 1) The minutes of the August 7, 2023 meeting (Public Hearing #1) were reviewed. Mr. Jones moved to accept the minutes as amended. Amendments concerned the spelling of attendees' names. Seconded by Ms. Crockett. Motion passed & carried.
2) The minutes of the August 15, 2023 meeting (Public Hearing #2) were reviewed. Mr. Jones moved to accept the minutes. Seconded by Mr. Conti. Motion passed & carried.
3) The minutes of the August 15, 2023 meeting (Regular Meeting) were reviewed. Mr. Jones moved to accept the minutes. Seconded by Mr. Conti. Motion passed & carried.

Correspondence: N/A

Old Business:

Final review of the amended Historic District Regulations submitted for approval. Upon completion of review, Mr. Jones moved for approval and signing of controlling document. Ms. Crockett seconded, all approved. Document was signed by all members.

The Chair recognized the hard work, professionalism, and attention to detail demonstrated by Mr. Jones during his preparation of the amended Historic District Regulations.

New Business:

- The Chair advised that Ms. Brandee Loughlin from NH Division of Historical Resources is available to attend the October 9 HDC meeting and will present information regarding the local certified government program, as well as the benefits to the Effingham Historic District Commission and the town of Effingham in the HDC becoming one.
- 2023 EHDC budget was reviewed.
- 2024 EHDC itemized budget projection (\$660.00 total):
 - Association dues for NH Preservation Alliance: \$50.00
 - Books and publications (RSA books): \$60.00
 - Postage/Outreach Letter: \$50.00
 - Public Hearings: \$50.00
 - Workshops/Seminars: \$200.00
 - Travel: \$100.00
 - Printing and Office Supplies: \$150.00
- Projected 2024 budget proposal to be presented to Selectmen October 3, 2023 at 5:00 P.M.
- Jason Earle had inquiries regarding 2023 Certificates of Approval:

- Alan Taylor 2023 application for improvement to his garage was approved May 8, 2023 but he has not received approval yet.
- Jason Earle awaiting approval for addition of windows to barn and reconfiguration of chicken coop.
- Mary Martin awaiting approval for reconfiguration of ell windows.

All matters were taken under advisement.

Next Meeting: October 9, 2023 @ 6:00 PM.

There being no further business to come before the Commission, a motion to adjourn was made by Ms. Martel. Seconded by Mr. Conti. All in favor. Meeting adjourned at 7:34 PM.

Respectfully submitted,
Mike Conti, Secretary