

**Effingham Planning Board
Meeting Minutes
December 21, 2023**

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Members Present: George Bull (Chair), Elaine Chick, Grace Fuller, Bridget Perry ,
Chris Seamans (Selectmen’s representative); Alternates: Linda Edwards (sitting in for
Paul Potter), Bridget Perry (sitting in for Gary Jewell).

Members Absent: Gary Jewell, Paul Potter, Nate Williams

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1. Chair George Bull called meeting to order at 6:35 pm.

a. **Items to cover:** Meena review of documents, Hertel plan, non-public session,
minutes of Oct 6 site walk

2. Meena Items from review of Requirements Precedent and Notice of Decision

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a. Hearing not correctly posted

b. Other items brought up by public; need more consideration.

i. Mistake noted on SPPC in regards to spillway not reflected accurately on
plat referred to in SPPC

ii. Dr. Newton had noted differences in elevations that had been noted on plat

1. Chair Bull had the engineering firm review

iii. These items will be discussed at the next scheduled hearing.

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iv. No public comments to be taken at this meeting; must be entertained at the
hearing.

c. Discussion about date of next hearing to re-do at the meeting which had been
incorrectly noticed. All documents will be available for review by public and board
members. **DECISION:** January 4, no earlier than 6:30. 1 hearing to be held: Hertel
subdivision. Review of Meena documents will follow hearing as part of meeting
agenda.

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**3. Elaine Chick advised that the last day to hold the initial required meeting to discuss zoning
changes is January 22, 2024. Therefore, our work session on January 18 will focus on those
proposed changes.**

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4. Review of meeting minutes:

a. Oct 24: need to update names of those who attended; spelling corrections

i. Grace Fuller made motion to accept Oct 24 minutes as amended; George
Bull seconded. Passed.

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b. Oct 5: remove references to boat colors (was part of discussion but not a PB
requirement); correction to C Seamans motion (eliminate word “accept:); add
language to Item i. to note that this requirement was waived.

i. Grace Fuller made motion to accept Oct 5 minutes as amended; George Bull
seconded. Passed.

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c. Oct 19: meeting minutes are insufficient; Elaine will listen to tape and redo.

5. Hertel subdivision information received.

a. Chair Bull advised there is an application for Steep Slopes, and completed Checklist,
check for \$190; 10 copies of plat; narrative; existing and proposed conditions;
structural measures for erosion control.

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Corrections will be incorporated into the finalized version of the minutes posted on the Town’s website.*

- 55 b. January 4 hearing is for the Hertel subdivision; will also notice this Steep Slopes application hearing to be held at same time.
- c. PB drafted Notice of Hearing to be posted in Conway Sun. Grace Fuller will submit to Conway Sun tomorrow. Printed copies to be posted at Town Office and Library by Grace Fuller. George Bull will ensure that the mailings to abutters are completed.
- 60 6. Discussion of outstanding minutes (November meetings). Elaine Chick will complete these and post drafts. Chair Bull will update Oct 24 minutes.
7. **MOTION:** Grace Fuller made motion to move to a Non-public session, per RSA 91-A:3, 11 (a). Seconded by Chris Seamans. Rollcall vote: George Bull, Elaine Chick, Chris Seamans, Bridget Perry, Linda Edwards, Grace Fuller. Entered non-public session at 7:58
- 65 pm.
8. Public session reconvened at 8:38
9. Immediate To-dos:
- a. Grace Fuller to get Notice of Public Hearing to Conway Sun and post notice at Library
- 70 b. Grace Fuller to send the Notice of Public Hering to Theresa Swanick to post on town website
- c. George Bull to send out abutter mailings
- d. George Bull to follow up with Nate Fogg on his role
- e. Elaine Chick to finish meeting minute from November
- 75 f. George Bull to update Oct 24 minutes.
- g. George Bull to determine how to set up electronic access to Meena documents to the public
10. **MOTION:** Elaine Chick made motion to adjourn; Chris Seamans seconded. Passed

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