

Approved: _____
Approved with changes: 2/7/24 _____
Unapproved: _____

Effingham Budget Committee Minutes
68 School Street, Effingham
January 30, 2024

Members Present: Dave Strauss (Chair), Steve Regal (Vice Chair), Rosemarie Wissenbach, Vicki Kirkwood, Jim Giguere, Scott Hilsman and Leo Racine (Selectman's Representative).

Members Absent: None

Others Present: Lenny Espie (Selectman), Chris Seaman (Selectman) and members of the public; none.

The meeting was called to order at 6:00 pm. A roll call confirmed those present.

Minutes

Vice Chair Steve made a motion to approve the meeting minutes for ~~January 30, 2024~~, January 19, 2024 as updated with removing Jim and Vicki from adjournment motion vote, with the total of 5 votes on page 7, and Dave seconded the motion.

The Chair made a motion to vote.

Motion Vote: Chair Strauss-aye, Leo Racine-aye, Steve Regal-aye, Vicki Kirkwood-abstain, Rosemarie Wissenbach-aye, Jim Giguere-abstain and Scott Hilsman-aye (Passed 5-0-2).

Committee Business:

Budget Sheets

The Chair directed the Committee to the budget sheets, handing out updated copies and went over the updates to verify all copies were correct. Chair Strauss went over the process for the public hearing on February 7, 2024, with budget committee starting at 5:00 pm, Public Hearing begins at 5:15pm and once hearing has ended the budget committee will go over the MS-737 packet. Chair Strauss also reminded the Committee to take note of any public questions and the answers.

MS-737

The Chair directed the Committee to the new updated copy of the MS-737 and briefly went over updates to verify the copies were correct. Chair Strauss explained that the warrants articles for the operating budget should match all the departments' totals from the budget sheet on pg. 43. This is what makes up the operating budget.

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BoS Espie noted that on pg. 7 for warrant article 20, 4901 Engine 2 Refurbishment, the wording should be changed from “Pumper 3” and instead read “Engine 2”. Chair Strauss made note of the correction for Caitlyn to change and pointed out to the Committee that totals for warrant articles, MS-737 and budget to actuals should match. Chair Strauss again went over the next steps after the public hearing, which would be to close the hearing, review the MS-737 and then sign the document to be submitted to the state.

Answer Packet

The Chair directed the Committee to the answer packet stating Vicki found a couple of changes to be made; Pg. 4 3312 Highway & Street should state “Ryefield Rd” instead of “Elm St”.

Pg. 5 “Health Officer” should read “Health Administration” with “Officer” in parenthesis.

Pg. 6 Should be just 4619, not any point following.

Budget 2 Actual

The Chair directed the board to the B2A Sheet and explained there are only a couple of line items left to be fixed and Michelle is working on them.

Reminders

The Chair reminded the Committee to bring their copies of the 2024 Budget Sheet package, MS-737, B2A and Hearing Answer packet for the next meeting on February 7, 2024.

The Chair asked if there was anything else to discuss and there was nothing.

The Chair also reminded the Committee that signing up for the open positions ends on February 2nd and the Town Clerk will be open till 5:00 pm on this day.

Next Budget Meeting

2/7/2024 @ 5:00 pm Public Hearing

2/8/2024 @ 5:00 pm Snow date

Adjournment

A motion to adjourn the meeting was made by Leo at 6:46 pm and was seconded by Jim.

Motion Vote: Chair Strauss-aye, Leo Racine-aye, Steve Regal-aye, Vicki Kirkwood- aye, Rosemarie Wissenbach-aye, Jim Giguere-aye, and Scott Hilsman-aye (Passed 7-0-0).