



Town of Effingham
Selectmen's Office
68 School Street
Effingham, New Hampshire 03882

Board of Selectmen's Minutes
February 6, 2024

Present: Chairman Espie, Selectman Racine, Selectman Seamans, Sergeant Eldridge, Zoning Enforcement Officer Boyden and Administrative Assistant Pitts.

Call to Order:

Chairman Espie called the meeting to order at 4:00 pm.

Chairman Espie led the Pledge of Allegiance

Signature Folder:

The signature folder contained a couple intent to cuts, one Veteran's Widow Exemption, and minutes

Approval of:

Chairman Espie made a motion to approve the Manifest dated February 8, 2024, in the amount of \$426,356.90, seconded by Selectman Seamans. Motion passed (3-0).

Chairman Espie made a motion to approve the Board of Selectmen Work Session minutes dated January 12, 2024, seconded by Selectman Seamans. Motion passed (3-0)

Chairman Espie made a motion to approve the Board of Selectmen Work Session minutes dated January 18, 2024, seconded by Selectman Seamans. Motion passed (3-0).

Chairman Espie made a motion to approve the Board of Selectmen Minutes dated January 22, 2024, seconded by Selectman Seamans. Motion passed (3-0).

Chairman Espie made a motion to approve the Board of Selectmen Work Session Minutes dated January 29, 2024, seconded by Selectman Seamans. Motion passed (3-0).

Chairman Espie made a motion to approve the Board of Selectmen Work Session Minutes dated February 1, 2024, seconded by Selectman Seamans. Motion passed (3-0).

Mail Folder:

The mail folder contained a letter from the US Census and a letter from the Revenue Administration informing the Town of the sales ratio.

Department Reports:

Zoning Enforcement Officer:

Zoning Enforcement Officer Boyden reviewed her report for the month of January and said that it has slowed down. Boyden stated that she had one solar array permit and one building permit.

Boyden informs the Board that the “What’s Up” notices that she had sent out for this year and stated she was mostly concerned with the property on Champion Hill, which was sent by a letter and there has been no response. Boyden stated the other property notices were sent via email.

Selectman Seamans asked Boyden if she had received a lengthy DES packet regarding a Wetlands Dredging on the back on Province Lake, Boyden stated she does not get the packets. Seamans stated he had gone through previous reports as he noticed the structure remodeled and asked if Boyden had received a building permit for this property, Boyden stated she would have to look at her records.

Selectman Seamans asked about a bridge located on 153, south of the Fire Station and if that permit had gone through the Zoning Enforcement Office. Boyden confirmed as it was a driveway and provided the owners with a permit after the owners provided the State permits for the bridge.

Boyden stated that if there is a question regarding a permit, the property owner’s name, address, or map and lot information is helpful.

Boyden stated she would look into the questioned properties for permits.

Chairman Espie discussed the ‘citizens complaint’ listed on her reports, and changing it to say complaint.

Police Department:

Chief Eldridge reviewed the 2023 yearly and the department’s monthly report for January.

Eldridge stated for the year of 2023 the Effingham Police Department and Carroll County Sheriff’s Department handled 3,422 calls which included; 47 arrests, 594 motor vehicle stops, 39 motor vehicle accidents, and since September, K9 Jessi, was deployed 22 times.

Eldridge stated for the month of January there were 301 calls for service, including; 2 arrests, 46 motor vehicle stops, 3 motor vehicle accidents, and 1 K9 deployment which for a drug sniff.

Eldridge informed the public that the reports will start being broken down so the public can see how much the K9 is being utilized.

Selectmen Reports:

Selectman Seamans discussed the hauling of sand to the Transfer Station and that it had started today, and they will haul 10 loads. Seamans stated he inspected the materials and that it is good quality.

Seamans discussed having the Board of Selectmen having a meeting with the Summer Road Contractor.

Seamans announced Thursday afternoon at 3:30 he will be meeting with another tree company regarding the Trees on Pine River Road. Resident Chuck Fuller asked about the tree located right at the edge of the pavement is not in the Town of Effingham, Seamans stated he had already contacted 4 property owners to get permission.

Business:

Historic Town Hall Project:

Chuck Fuller talks about the Cloverleaf Windows for the Historic Town Hall Project and that the project received two bids. Fuller explained the lower bid that was received did not have any details listed on the bid, which was concerning. Fuller talks about Northern Sash & Joinery and how they informed about all the historical architect and that it was discussed to go with Mahogany wood for the Cloverleaf windows. Fuller states that the rate for the lift rental may go down if timed correctly with the copper roof. For lodging the company will stay at Mr. Fuller's residence during the duration of the project. Mr. Fuller explained that \$20,000 of the Moose Plate Grant will go specifically to the Cloverleaf window and that the project is 100% covered by grants. Mr. Fuller recommends the Town proceeds with Northern Sash & Joinery for the Historic Town Hall Project in the amount of \$39,785.00.

Chairman Espie made a motion to award Northern Sash & Joinery for the project of the Cloverleaf windows in the amount of \$39,785.00, seconded by Selectman Seamans. Motion passed (3-0).

Selectman Seamans asked Mr. Fuller if the company had worked with a Jackfruit Tree.

Selectman Seamans asked for confirmation on the Energy Audit. Mr. Fuller stated it would be listed under the 7000 Grants under line item 2023 CDFA Grant.

Website Proposal: TownCloud:

Administrative Assistant Pitts talked about the proposal for a new website through the company, TownCloud. Pitts explained she had met with the company and was provided with a demo of the website and the agenda application. Pitts stated she was very pleased with the website and that it was easy to navigate for herself and the residents. Pitts stated if the Town were to pre-pay for 3 years it would be a total of \$3,754.00.

Selectman Racine asked when Agenda and minutes are created, do they automatically go on the site. Pitts confirmed.

Mr. Fuller asked if there are any additional charges for questions or updates down the road. Pitts stated that it was not mentioned to her but she would get an answer.

The Board agreed to hold on the website proposal for further information.

Landfill Monitoring:

Selectman Racine discusses the agreement provided by HEB Engineers in the amount of \$18,100. Mr. Fuller explains every four to five years the Town has to have special testing done for the State.

Announcements:

Chairman Espie announces the Board of Selectman will hold a Public Hearing February 20, 2024, at 5:00 pm to accept unanticipated funds in the amount of \$16,870.76

Landfill Monitoring (cont.):

The Board discussed the budgetary standpoints of the Landfill Monitoring if the project isn't complete until March 2025.

Non-Public Session:

Chairman Espie made a motion to enter the non-public session pursuant to RSA 91-A:3;II (c) Legal, seconded by Selectman Seamans. Motion passed (3-0).

Non-Public Session convened at 5:26 pm.

Selectman Seamans made a motion to come out of the non-public session, seconded by Selectman Racine. Motion passed (3-0).

Selectman Racine made a motion to adjourn, seconded by Chairman Espie. Motion passed (3-0).

Regular meeting reconvened at 6:18 pm.

Meeting adjourned at 6:20 pm.

Respectfully Submitted,
Caitlyn Pitts

Dated: February 4, 2024

Leonard Espie

Chris Seamans

Leo Racine