

Date Approved \_\_\_\_\_

Date Approved with changes \_\_\_\_\_

Town of Effingham  
Trustees of Trust Funds  
Minutes of February 20, 2024

Meeting called to order at 12-noon after delay in quorum arriving.

**Present:** Karen Payne (chair), Carol Pfister and Theresa Swanick

1. Theresa Swanick is not running again so there will be a new Trustee who will be responsible for meeting minutes and arranging for meetings to be properly posted and assuring annual review of investment policy, ensuring the state gets signed copy every year.
2. Theresa turned in her TOTF file cabinet key to be passed on to the new Trustee. After the election, Karen will contact TD Bank to update signatures on the account.
3. Trustees reconciled the bank statement from December 2023 with January 2024.
4. At this meeting, Trustees completed and submitted MS-10 and MS-09. Trustees decided to change category of Eff. Fall Assoc. to from Perpetual Cemetery Trust to "Cemetery Trust (Other)" because it was established as a voluntary corporation under RSA 292, per Diana Quinlan of DOJ email dated Oct. 6, 2021.
5. Trustees did some organization of files.

Meeting adjourned at 2:30pm