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Town of Effingham
2019 Budget Worksheet

Department: (4550) Library
Contact Person: Maureen Spencer
Submit Budget to Town Administrator by: October 14, 2018
Board of Selectmen Presentation Date: December 31, 2018
Budget Committee Presentation Date: January 8, 2019

4550 Library	2017 Actual	2018 Budget	2019 Budget Request
Salaries	\$42,691.59	\$44,897.50	50,060. ⁰⁰
Librarian			
Librarian Assistant			
Operating Expenses	\$14,175.00	\$14,175.00	
Contracted Services	\$250.00	\$250.00	250. ⁰⁰
Association Dues	\$1,600.00	\$1,600.00	1,600. ⁰⁰
Books & Publications	\$7,000.00	\$7,000.00	7,000. ⁰⁰
Office Equipment & Supplies	\$1,250.00	\$1,250.00	1,370. ⁰⁰
Postage	\$300.00	\$300.00	300. ⁰⁰
Workshops & Seminars	\$500.00	\$500.00	500. ⁰⁰
Telephone	\$500.00	\$500.00	500. ⁰⁰
Technology	\$1,775.00	\$1,775.00	1,775. ⁰⁰
Program Expenses	\$1,000.00	\$1,000.00	1,200. ⁰⁰
TOTAL	\$56,866.50	\$59,072.00	64,555

Reviewed by Effingham Board of Selectmen (date) _____

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from 2018. Also, if new equipment is requested, please provide an itemized listing of the equipment.

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Effingham Public Library Proposed Budget for 2019

1. The salary amount requested for 2019 represents a 2% in salary for both the Library Director and the Assistant Director. The amount requested also includes funding for one shift per week for a substitute aide.
2. The amount requested for office equipment and supplies reflects a \$10 per month anticipated increase in cost of supplies as the economy changes.
3. The additional \$200 amount requested for general programming also reflects an anticipated increase in the cost of presenting programs, again due to a changing economy.

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