

Town of Effingham
2019 Budget Worksheet

Department: (4191) Planning Board
Contact Person: Theresa Swanick
Submit Budget to Town Administrator by: October 14, 2018
Board of Selectmen Presentation Date: October 16, 2018
Budget Committee Presentation Date: October 30, 2018

4191 Planning Board	2017 Actual	2018 Budget	2019 Budget Request
Advertising & Posting	39	\$260.00	\$260
Books & Publications	150	\$250.00	\$150
Postage	207?	\$300.00	\$300
Office Equipment & Supplies	50?	\$150.00	\$50
Mileage	?	\$400.00	\$200
Workshops & Seminars	150	\$550.00	\$300
Secretary Wages	?	\$2300.00	\$2300
Recording Fees	?	\$240.00	\$240
Computer Services		\$125.00	\$125
Professional Services		\$1000.00	\$1000.00
Association Dues		\$1400.00	\$1400.00
<i>[Do not know actual #s</i>	<i>?]</i>		
TOTAL		\$6975.00	\$6325

3003001

Reviewed by Effingham Board of Selectmen (date) _____

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from 2018. Also, if new equipment is requested, please provide an itemized listing of the equipment.