

Town of Effingham
 2019 Budget Worksheet

Department: (4191) Zoning Officer
Contact Person: Rebecca Boyden
Submit Budget to Town Administrator by: October 14, 2018
Board of Selectmen Presentation Date: October 16, 2018
Budget Committee Presentation Date: October 30, 2018

4191 Zoning Officer	2017 Actual	2018 Budget	2019 Budget Request
Wages		\$12,930.00	\$13,305.00
Dues & Memberships		\$50.00	\$50.00
Equipment		\$100.00	\$100.00
Mileage		\$700.00	\$700.00
Postage		\$100.00	\$500.00
Printing		\$75.00	\$250.00
Supplies		\$100.00	\$160.00
Telephone		\$525.00	\$525.00
Workshops & Seminars		\$75.00	\$75.00
Tech Support		\$150.00	\$150.00
TOTAL	\$11,464.91	\$14,805.00	\$15,815.00

Reviewed by Effingham Board of Selectmen (date) _____

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- The increase in printing and postage is to cover the cost of the postcard mailing I do in the spring as information and outreach to all property owners.
- The increase in supplies reflects the increased cost of office supplies.
- No new equipment is projected at this time, but it is good planning to have a small allocation.
- Spreadsheet showing calculations for Zoning Officer Wages for 10, 11 & 12 hours per week

	Rate	Avg Hrs per week	Weekly	Wks per year	Annual wages	Increase over 2018	Hours per year
2018 actuals							
2018 before Town Meeting	\$26.09	9.75	\$254.38	10	\$2,543.78		97.5
2018 after Town meeting (+2%)	\$26.61	9.75	\$259.45	40	\$10,377.90		390
2018-actual/projected (total reflects starting rate + raise)				50	\$12,921.68		487.5
2019 Proposed							
2019 at current rate	\$26.61	10	\$266.10	50	\$13,305.00	\$383.33	500
With 2% raise	\$27.14	10	\$271.42	50	\$13,571.10	\$649.42	500
With raise + 1 hr	\$27.14	11	\$298.56	50	\$14,928.21	\$2,006.54	550
With raise + 2 hrs	\$27.14	12	\$325.71	50	\$16,285.32	\$3,363.65	600