

Town of Effingham
2019 Budget Worksheet

Department: (4140) Election & Registration - Town Clerk
Contact Person: Deanna Amaral
Submit Budget to Town Administrator by: October 14, 2018
Board of Selectmen Presentation Date: October 23, 2018
Budget Committee Presentation Date: November 5, 2018

4140 Election & Registration	2017 Actual	2018 Budget	2019 Budget Request
Advertising	\$364.00	\$400.00	\$200.00
Dues	\$20.00	\$20.00	\$20.00
Books/Publications	\$0.00	\$0.00	\$500.00
Election Expenses	\$1,902.40	\$550.00	\$400.00
Mileage	\$82.27	\$400.00	\$600.00
Office Equipment/Supplies	\$1,482.33	\$1,700.00	\$1,700.00
Postage	\$1,266.39	\$1,400.00	\$1,400.00
Records Preservation	\$304.51	\$50.00	\$50.00
Salary – Ballot Clerks	\$430.00	\$1,410.00	\$500.00
Salary – Deputy Town Clerk	\$12,086.36	\$11,095.00	\$11,115.00
Salary – Town Clerk	\$10,972.25	\$12,334.00	\$13,260.00
Software Support	\$2,831.00	\$2,831.00	\$2,975.00
Telephone	\$470.39	\$475.00	\$475.00
Workshops	\$1,112.50	\$1,100.00	\$1,100.00
TOTAL	\$33,324.40	\$33,765.00	\$34,295.00

Reviewed by Effingham Board of Selectmen (date) _____

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from 2018. Also, if new equipment is requested, please provide an itemized listing of the equipment.