

Town of Effingham
2019 Budget Worksheet

Department: (4150) Financial Administration – Tax Collector
Contact Person(s): Deanna Amaral
Submit Budget to Town Administrator by: October 14, 2018
Board of Selectmen Presentation Date: October 23, 2018
Budget Committee Presentation Date: November 6, 2018

4150 Tax Collector	2017 Actual	2018 Budget	2019 Budget Request
Association Dues	\$40.00	\$40.00	\$40.00
Mileage Reimbursement	\$230.18	\$400.00	\$600.00
Office Equipment & Supplies	\$1,522.19	\$1,750.00	\$1,750.00
Postage	\$3,044.09	\$3,000.00	\$2,450
Recording Fees	\$529.94	\$675.00	\$675.00
Deputy Tax Collector Salary	\$9,086.87	\$11,095.00	\$11,115.00
Tax Collector Salary	\$13,027.81	\$12,334.00	\$13,260.00
Records Preservation	\$0.00	\$50.00	\$50.00
Software Support	\$2,291.00	\$2,290.00	\$2,400.00
Telephone	\$470.39	\$475.00	\$475.00
Workshops & Seminars	\$1,372.47	\$1,100.00	\$1,100.00
TOTAL	\$31,614.94	\$33,209.00	\$33,915.00

Reviewed by Effingham Board of Selectmen (date) _____

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from 2018. Also, if new equipment is requested, please provide an itemized listing of the equipment.