

Date 10/5

Town of Effingham  
2021 Budget Worksheet

Department: (4191) Zoning Board  
Contact Person: Theresa Swanick  
Submit Budget to Town Administrator by: 10/2/20  
Board of Selectmen Presentation Date: 10/13/20  
Budget Committee Presentation Date: 10/27/20

4191-Zoning Board	2019 Actual	2020 Budget	2021 Budget Request	BOS	BC
				Approved	Approved
Advertising	\$73.60	\$200.00	\$200.00	200	
Books & Publications	\$11.00	\$150.00	\$150.00	150	
Postage	\$6.85	\$200.00	\$200.00	200	
Office Equipment & Supplies	\$0.00	\$1.00	\$1.00	1	
Mileage	\$0.00	\$125.00	\$125.00	125	
Workshops & Seminars	\$0.00	\$200.00	\$200.00	200	
Salary-Secretary	\$514.25	\$1,190.00	\$1,190.00	1190	
Computer Services	\$0.00	\$0.00	\$0.00	0	
Professional Services	\$0.00	\$1.00	\$1.00	1	
<b>TOTAL</b>	\$605.70	\$2,067.00	\$2,067.00	2,067	

Reviewed by Effingham Board of Selectmen (date) Richard A. Chiles 10/6/2020

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from previous year. Also, if new equipment is requested, please provide an itemized listing of the equipment.