

Dave 10/5

Town of Effingham
2021 Budget Worksheet

Department: (4191) Planning Board
Contact Person: Theresa Swanick
Submit Budget to Town Administrator by: 10/2/20
Board of Selectmen Presentation Date: 10/13/20
Budget Committee Presentation Date: 10/27/20

4191-Planning Board	2019 Actual	2020 Budget	2021 Budget Request	BOS	BC
				Approved	Approved
Advertising	\$130.00	\$260.00	\$260.00		
Books & Publications	\$194.25	\$220.00	\$220.00		
Postage	\$143.85	\$300.00	\$300.00		
Office Equipment & Supplies	\$123.38	\$1.00	\$1.00		
Mileage	\$0.00	\$200.00	\$200.00		
Workshops & Seminars	\$60.00	\$300.00	\$300.00		
Salary-Secretary	\$2,451.60	\$2,040.00	\$2,040.00		
Recording Fees	\$47.95	\$240.00	\$240.00		
Computer Services	\$0.00	\$0.00	\$0.00		
Professional Services	\$216.10	\$1,000.00	\$1,000.00		
Association Dues	\$1,306.00	\$1,400.00	\$1,400.00		
TOTAL	\$4,673.13	\$5,961.00	\$5,961.00		

Reviewed by Effingham Board of Selectmen (date) Richard P. [Signature] 10/6/2020

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from previous year. Also, if new equipment is requested, please provide an itemized listing of the equipment.