

TO: Effingham Board of Selectmen
FROM: Susan Slack, Chair – Effingham Historic District Commission
RE: 2024 Budget Request

- Association Dues - \$50 for the NH Preservation Alliance, which provides advice and information, including newsletters and training workshops (no change from 2023)
- Books and Publications - \$60 for purchase of educational information (no change from 2023, although the cost of HDC's first outreach letter to property owners in the two historic districts was charged to Books and Publications; a more accurate line item for this expense would have been Printing and Office Supplies)
- Postage - \$50 for mailings from the HDC (an increase of \$25 from 2023 reflecting increased mailing costs and the intention to mail the HDC outreach letter annually)
- Public Hearings - \$0 (a \$150 decrease from 2023; newspaper advertising is required for public hearing notices prior to amendment of HDC regulations. Since HDC regulations were amended in 2023, we are not anticipating further amendment in 2024, therefore no need for public hearing notices.)
- Workshops and Seminars - \$200 for the cost of NHMA, NH Preservation Alliance, and NH Office of Planning & Development conferences and workshops (no change from 2023)
- Travel - \$100 – for the cost of driving to in-person conferences and workshops (no change from 2023)
- Printing and Office Supplies - \$150 for the cost of printing HDC's outreach letter. Also, with the amendment of the HDC Regulations, we have also separated non-regulatory information from the official Regulations so that it can be provided as useful information and guidance to owners of historic properties. We'd like to cover the cost of printing a small number of copies of this document. This is a more appropriate line item than charging these costs to Books and Publications

The total 2024 budget request from the HDC is a \$115.00 increase from 2023. We think this increase is justified to reflect an improved functioning HDC with new and active members who could benefit from NHMA's Right to Know law training as well as the training programs offered annually by the NH Office of Planning and Development on the authority and responsibilities of HDCs as well as historic preservation topics provided by NH Preservation Alliance workshops.

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